

**First Meeting of the Council of the  
Town of Maple Creek Held on January 10, 2017**

- 1. PRESENT:**
- 2. ABSENT:**
- 3. CALL TO ORDER: 7:30 p.m.**
- 4. AGENDA:**
- 5. MINUTES:**
  - a. Regular Meeting – December 13, 2016
  - b. General Government December 11, 2016
  - c. Special Council meetings December 15 and December 22, 2016.
- 6. NOTICE OF PROCLAMATIONS:**
- 7. PRESENTATIONS AND RECOGNITIONS:**
- 8. PUBLIC HEARINGS:**
- 9. DELEGATIONS:**
- 10. COMMUNICATIONS:**
  - a. Sidney Street School
  - b. WCB Certificate of Achievement
  - c. Federation of Canadian Municipalities
  - d. SAMA
  - e. Southwest Chronic Disease Support
  - d. Jorge Uzon – Battle of the Little Big Puck
- 11. PAYMENT OF ACCOUNTS:**
  - a. Accounts Payable
  - b. Financial Summary
  - c. Bank Reconciliation October and November 2016
- 12. REPORTS OF ADMINISTRATION & COMMITTEES:**
  - a. CAO
  - b. Parks and Facilities Manager
  - c. Economic Development Manager
  - d. Town Foreman
  - e. Monthly Water Treatment Plant Report
- 13. MAYOR AND COUNCILLORS FORUM:**
- 14. UNFINISHED BUSINESS:**
  - a. SumaAssure Annual General Meeting – appointment of representative
  - b. General Government Committee Meeting minutes
- 15. NEW BUSINESS:**
  - a. Town of Maple Creek Board of Revision
  - b. Saskatchewan Lotteries Committee
  - c. Appointment of Auditor
  - d. Code of Ethics Bylaw
  - e. Council Remuneration for 2017
  - f. Permission for CAO to attend Union Contract Negotiations in Saskatoon Jan 16-18, 2017.
  - g. Purchase of 2016 CAT 430F2 LRC Backhoe with financing from Bank of Montreal.
  - h. Authorization to proceed with final acquisition for Lot 6 Block 27 PlanC4681
  - i. AMEC Foster Wheeler for feasibility study on WTP expansion
  - j. Rocky Mountain Phoenix Fire Equipment
  - k. Management Salaries for 2017
- 16. ADJOURNMENT:**

gh

**MINUTES OF THE FIRST REGULAR MEETING OF THE COUNCIL OF THE TOWN OF MAPLE CREEK HELD ON JANUARY 10, 2017**

**PRESENT** Mayor Barry Rudd, Councilors, Kevin Rittinger, Michelle McKenzie, Cara Teichroeb, Michael Morrow, Ellaine Hawrylak and CAO Don McLeod.

**ABSENT** Barry Elderkin

**CALL TO ORDER**

Mayor Barry Rudd called the meeting to order at 7:31 PM.

**AGENDA**

17-MC-001 Teichroeb/Rittinger – That, the Agenda of the First Regular Meeting of the Council of the Town of Maple Creek held on January 10, 2017 be accepted as presented.

Carried

**MINUTES OF THE REGULAR MEETING – DECEMBER 13, 2016**

17-MC-002 Hawrylak/Morrow – That, the minutes of the Twentieth Regular Meeting of the Council of the Town of Maple Creek held on December 13, 2016 be adopted as circulated.

Carried

17-MC-003 McKenzie/Hawrylak – That, the minutes of the General Government Meeting of December 11, 2016 be accepted for information.

Carried

17-MC-003 McKenzie/Hawrylak – That, the minutes of the General Government Meetings of December 15 and December 22, 2016, 2016 be adopted as circulated.

Carried

**COMMUNICATIONS**

17-MC-005 Rittinger/Teichroeb - That, the following communications having been read, now be filed:  
a. Sidney Street School Thank you  
b. WCB 2017 Premium Rate Notice  
c. Federation of Canadian Municipalities membership  
d. 2017 SAMA Municipal Invoice Estimate  
e. SWCDS Chronic Disease Support

Carried.


**PAYMENT OF ACCOUNTS**

17-MC-006 Hawrylak/McKenzie – That, Council approve the accounts totaling \$232,662.42, cheques #5173 – #5244 as listed on Schedule "A", and accounts totaling \$204,066.58, cheques #5245– #5287 as listed on Schedule "C" and forming part of these minutes.

Carried.

17-MC-007 Hawrylak, McKenzie – THAT, we pay accounts totaling \$61,950.19, payroll vouchers #1807- #1862 as listed on Schedule "B" and forming part of these minutes.

Carried.

  
Initial

**FINANCIAL SUMMARY**

17-MC-008 Morrow/McKenzie – That Council hereby accept the Financial Statement for the month of December 2016 as circulated and presented. Carried.

17-MC-009 Teichroeb/Morrow – That Council hereby accept the Bank Reconciliations for the month of October and November 2016 as circulated and presented. Carried.

**REPORTS OF ADMINISTRATION & COMMITTEE**

17-MC-010 Hawrylak/McKenzie – That, Council hereby accept the CAO, Manager of Economic Development, Public Works and Parks and Recreation written reports to Council dated January 10, 2017 as circulated and that their reports be filed. Carried.

**NEW BUSINESS**

**WATER TREATMENT PLANT MONTHLY SUMMARY**

17-MC-011 Morrow/Hawrylak – That, Council hereby acknowledge receipt of the Town of Maple Creek Water Treatment Plant Monthly Summary Report dated December 2016. Carried

**SUMASSURE ANNUAL GENERAL MEETING**

17-MC-012 Elderkin/Morrow – That, Barry Elderkin be appointed as the representative to the SUMAssure Annual General Meeting in Saskatoon February 5, 2017. Carried

**BOARD OF REVISION**

17-MC-013 Morrow/Teichroeb – That, Council appoint the following members to the Town of Maple Creek 2017 Board of Revision:  
Anne Currah  
Duane Migowsky  
Tom Magnusson  
Diane Moss, Secretary Carried

**SASKATCHEWAN LOTTERIES COMMITTEE**

17-MC-014 Teichroeb/Morrow – That, Council appoint Michelle McKenzie and Kerrie Chabot to the Town of Maple Creek Saskatchewan Lotteries Committee for 2017. Carried

**2017 AUDITOR – STARK & MARSH**

17-MC-015 Hawrylak/Morrow – That, Council hereby appoint Stark & Marsh of Swift Current, Saskatchewan as the Town of Maple Creek Auditor for 2017. Carried

**BYLAW MC-01-2017 – CODE OF ETHICS**

17-MC-016 McKenzie/Rittinger – That, Bylaw MC-01-2017, being a Code of Ethics Bylaw of the Town of Maple Creek be introduced and read a first time. Carried

       
Initial

- 17-MC-017 Hawrylak/Morrow – That, Bylaw MC-01-2017, being a Code of Ethics Bylaw of the Town of Maple Creek be read a second time. Carried
- 17-MC-018 Rittinger/Morrow – That, Bylaw MC-01-2017, being a Code of Ethics Bylaw of the Town of Maple Creek be given three readings at this meeting. Carried Unanimously
- 17-MC-019 McKenzie/Morrow – That, Bylaw MC-01-2017, being a Code of Ethics Bylaw of the Town of Maple Creek be read a third time and adopted. Carried

COUNCIL REMUNERATION

- 17-MC-020 Rittinger/Morrow– That, the Town of Maple Creek Council Remuneration be set as follows, Effective January 1, 2017:
- |                             |                       |
|-----------------------------|-----------------------|
| Mayor                       | \$10,000.00 per annum |
| Councillors                 | \$ 6,500.00 per annum |
| Regular/Special & Committee | \$ 75.00 per meeting  |
| Committee/Board Meetings    | \$ 75.00 per meeting  |
| Per Diem                    | \$ 150.00 per day     |
| Mileage                     | \$ 0.55 per km        |
| Meals – Breakfast           | \$ 15.00              |
| Lunch                       | \$ 20.00              |
| Supper                      | \$ 30.00              |

Carried

UNION CONTRACT NEGOTIATIONS

- 17-MC-021 Morrow/Teichroeb – That, Council grant permission to the CAO to attend the Union Contract Negotiations in Saskatoon January 16 – 18, 2017 and that all relevant expenses be paid.

Carried

BACKHOE PURCHASE

- 17-MC-022 Hawrylak/Morrow – That, Council purchase a 2016 Caterpillar 430 F2 LRC Backhoe Serial #OLYE00189 with the following attachments:
- a) Clam shell bucket
  - b) H65ES Hammer
  - c) CV Compactor
  - d) Hydraulic Thumb
- And 6 month/3500 Powertrain + Hydraulic (Tier 4) warranty for \$208,300.00 including all taxes. The purchase is to be financed through the Bank of Montreal over a 35 month period at an interest rate of 2.64%.

Carried

ACQUISITION OF LOT 6 BLOCK 27 PLAN C4681


- 17-MC-023 Teichroeb/McKenzie – That, Council give authorization to proceed for final acquisition of Lot 6 Block 27 Plan C4681 Civic Address 6 Pacific Avenue.

Carried

FEASIBILITY STUDY OF THE WATER TREATMENT PLAN & STORAGE

- 17-MC-024 McKenzie/Morrow – That, Council hire AMEC Foster Wheeler of Saskatoon to complete a Feasibility study of the Water Treatment Plan and Storage. The cost is not to exceed \$22,000.00.

Carried

  
Initial

LEASE FIREFIGHTING EQUIPMENT

- 17-MC-025 McKenzie/Morrow – That, Council enter into a Five Year Agreement with Rocky Mountain Phoenix to lease the following firefighting equipment:  
8 – G1SCBA – Air Packs and all related equipment  
20 – complete Bunker gear including jackets and pants  
1 – Compressor and related equipment  
Annual Lease Payments are \$35,929.48 with a buyout of \$1.00 at the end of the lease.

Carried

MANAGEMENT SALARY INCREASES

- 17-MC-026 Teichroeb/Hawrylak – That, Council approve the 2017 Management Salary Increases effective January 1, 2017 as attached to these minutes.

Carried

- 17-MC-027 McKenzie – That Council adjourn at 8:42 pm.

Carried.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
CAO

  
\_\_\_\_\_  
Initial