

**Eighteenth Meeting of the Council of the  
Town of Maple Creek Held on October 30, 2017**

- 1. PRESENT:**
- 2. ABSENT:**
- 3. CALL TO ORDER: 4:00 p.m.**
- 4. AGENDA:**
- 5. MINUTES:**
  - a. Regular Meeting October 10, 2017
- 6. NOTICE OF PROCLAMATIONS:**
- 7. PRESENTATIONS AND RECOGNITIONS:**
- 8. PUBLIC HEARINGS:**
- 9. DELEGATIONS:**
  - a. Sgt. Phipps - RCMP
- 10. COMMUNICATIONS:**
  - a. Bill Palmer
  - b. Government of Saskatchewan – CETA guidelines
- 11. PAYMENT OF ACCOUNTS:**
  - a. Accounts Payable
- 12. REPORTS OF ADMINISTRATION & COMMITTEES:**
  - a. CAO Report
- 13. UNFINISHED BUSINESS:**
  - a. Bylaw 2017-MC-12 third reading
  - b. Donation to Fox Valley – Hosting SHAA's 1 A Senior girls' volleyball
- 14. NEW BUSINESS:**
  - a. 3<sup>rd</sup> Party operating Landfill
  - b. Arena Concession
  - c. Royal Canadian Legion – Handicapped Parking request
  - d. Armory Kitchen Renovation Quote – Neil Roy
  - e. 2017 Building Permits Report
  - f. Pay-as-you through Workshop – Calgary or Edmonton – November 2017
  - g. Donation to Hargrove Family
  - h. Donation to Ron & Evan Wedrick
- 15. MAYOR AND COUNCILLORS FORUM:**
- 16. ADJOURNMENT:**

**MINUTES OF THE SEVENTEENTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF MAPLE CREEK HELD ON OCTOBER 10, 2017**

**PRESENT** Mayor Barry Rudd, Councillors Cara Teichroeb, Ellaine Hawyrlak, Michael Morrow, Barry Elderkin, Royce Pettyjohn, Neil Bookout, Korey Pinkerton, Acting CAO Diane Moss and Michelle McKenzie phoning in.

**ABSENT:** Kevin Rittinger.

**CALL TO ORDER**

Mayor Barry Rudd called the meeting to order at 7:30 PM.

**AGENDA**

- 17-MC-328 Teichroeb/Morrow – That, the Agenda of the Seventeenth Regular Meeting of the Council of the Town of Maple Creek held on October 10, 2017 be accepted as amended to include the following: G.P. College etc. Carried

**MINUTES OF THE REGULAR MEETING – SEPTEMBER 26, 2017**

- 17-MC-329 Hawyrlak/Teichroeb – That, the minutes of the Sixteenth Regular meeting of the Council of the Town of Maple Creek held on September 26, 2017 be adopted as circulated. Carried

**COMMUNICATIONS**

- 17-MC-330 Elderkin/Hawyrlak- That, the following communications having been read, now be filed:  
a. Great Plains Luncheon  
b. Creekside Annual Reports Carried

**PAYMENT OF ACCOUNTS**

- 17-MC-331 Elderkin/Morrow – That, Council approve the accounts totaling \$2,900.00, cheques #6583-#6594 as listed on Schedule "A" and accounts totaling \$60,052.92, cheques #6595-#6611 as listed on Schedule "C" and accounts totaling \$56,774.28, cheques #6612 - #6669 as listed on Schedule "D" and forming part of these minutes. Carried
- 17-MC-332 Elderkin/Morrow – That, Council approve the payroll vouchers totaling \$81,633.46, vouchers #3015 – #3089-- as listed on Schedule "B" and forming part of these minutes. Carried

**BANK RECONCILIATION**

- 17-MC-331 Elderkin/Morrow – That, Council table the September Bank Reconciliation. Tabled

**REPORTS OF ADMINISTRATION & COMMITTEES**

- a. Parks and Facilities Manager
- b. Economic Development Manager
- c. Town Foreman

**UNFINISHED BUSINESS**

**GAS TAX FUNDING PROGRAM**

- 17-MC-333 Elderkin/Morrow – That, Council designate the unspent funds for the Gas Tax Funding Program to the Sewer Relining Project. Carried

**MINUTES OF THE SEVENTEENTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF MAPLE CREEK HELD ON OCTOBER 10, 2017**

**NEW BUSINESS**

**OVERTIME COMMUNICATIONS**

- 17-MC-334 Hawrylak/Morrow – That, the Town of Maple Creek purchase the Video Archive of footage shot here in Town of Maple Creek from SW TV NEWS/Overtime Communication.
- Carried

**HERITAGE CONSERVATION INCENTIVE**

- 17-MC-335 Morrow/McKenzie – That, Council approve 127 Jasper Street's participation in the Maple Creek Heritage Conservation Incentive Program Bylaw #2016-MC-17 with a major Main Street Saskatchewan Program heritage façade rehabilitation project.
- Carried

**HERITAGE CONSERVATION INCENTIVE**

- 17-MC-336 Teichroeb/Morrow – That, Council approve that the Jasper Centre's MHP Alteration Permit for the building's exterior stairwell covers be approved as per the recommendations of the Maple Creek MHAC.
- Carried

**LIQUOR PERMIT**

- 17-MC-337 Hawrylak/Elderkin – That, Council the issuance of a Community Event Liquor Permit provided that:
1. All the rating capacities for the facilities are complied with;
  2. No minors are to be in attendance;
  3. Sufficient security and supervision must be supplied by the Maple Creek Senior Hawks;
  4. PAL insurance shall be purchased.
- TO: Maple Creek Senior Hawks for the purpose of selling Liquor at home games to take place in the Maple Creek Community Arena – Mezzanine Area Only. 505 Claustre Avenue, Maple Creek, Saskatchewan.  
All Home Games scheduled for the 2017-2018 Season.
- Carried

**GREAT PLAINS LUNCHEON**

- 17-MC-338 Elderkin/Morrow – That, Cara Teichroeb and Barry Rudd attend the Great Plains College Scholarship Luncheon on Oct 17, 2017.
- Carried

**CREEKSIDE ESTATES ANNUAL REPORT**

- 17-MC-339 Teichroeb/Hawrylak – That, the Creekside Estates Annual Report and Financial Statements be accepted as presented.
- Carried

**FIRE BAN LIFTED**

- 17-MC-340 Teichroeb/Morrow – That, the Fire Ban be lifted effective October 11, 2017.
- Carried

**MINUTES OF THE SEVENTEENTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF MAPLE CREEK HELD ON OCTOBER 10, 2017**

**IN DISCUSSION**

17-MC-341 Teichroeb/Morrow – That, Council go in discussion under Section 120(2) (a) and (b) of the Municipalities Act at 9:15 p.m.

Carried

**IN DISCUSSION**

17-MC-342 Elderkin/Morrow – That, Council rise from the in discussion session at 9:20 p.m.

Carried

**LAND OF LIVING SKIES PARK**

17-MC-343 Teichroeb/Hawrylak – That, we hire the Maple Creek Multiple 4-H Club to clean the Land of Living Skies Park and pay them \$300.00.

Carried

**CHINOOK REGIONAL LIBRARY**

17-MC-344 Hawrylak/Morrow – That, either Kevin Rittinger or Barry Elderkin attend the Chinook Regional Library meeting and that we support the 3% increase in the library fees.

Carried

**ADJOURNMENT**

17-MC-345 Hawrylak – That, Council adjourn at 10:00 PM.

Carried

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

October 10, 2017

Mayor Rudd  
Councillors  
Town of Maple Creek  
Maple Creek, SK.

Dear Council,

My thanks and those who are mobility challenged for the addition of curbs accessibility downtown. The contractors made a wonderful job smooth & level.

It makes getting around without going on the streets much safer. I am sure visitors to Maple Creek will take notice, and with the award of top community for Communities in Bloom in our size. This is a wonderful town in community pride and friendliness and Miller & I are very happy we moved here.

The only spot downtown I see a need for is the corner of Jasper & 2<sup>nd</sup> Ave. (Borgain Store). I see some asphalt was put there of a little more to make a good slope then it would make travel all downtown very accessible.

Again many thanks for your initiatives in making Maple Creek an accessible and inclusive town.

Yours truly  
Bill Palmer



OCT 13 2017

To City Manager/Municipal Administrators

Dear City Manager/Municipal Administrators :

I am writing to provide you with information regarding the implementation of the Canada-European Union (EU) Comprehensive Economic and Trade Agreement (CETA).

CETA entered provisional application on September 21, 2017. At that point, all of the economically significant elements of CETA came into effect. For example, approximately 98 per cent of tariff lines on Canadian exports were reduced to zero. Other key provisions concerning trade in services, government procurement, and labour mobility also came into effect on this date.

For municipalities, the procurement obligations are likely the most relevant element of this trade agreement. Attached is a chart with updated thresholds, at or above which procurement obligations take effect for CETA, and thresholds for other trade agreements under which Saskatchewan has procurement obligations. These thresholds are valid until December 31, 2017, at which time you will be notified of the updated threshold values.

For most municipal government procurements, CETA will require little to no change to your procurement practices, as CETA thresholds are substantially higher than those under the Canadian Free Trade Agreement (CFTA) and the New West Partnership Trade Agreement. However, there are some differences. For example:

- tender notices must be posted on SaskTenders.ca for 35 days. You may subtract five days from this requirement if tender documents are provided electronically and another five days if you accept electronic bids;
- CETA government procurement rules only apply to procurement that is explicitly covered in the Agreement and where the value of a procurement is below a certain monetary threshold;
- CETA also does not apply to legal, accounting and financial services, research and development, public administration, education or health care; and,

...2

- CETA does not apply to government procurement that is subject to a general exclusion, which includes procurement related to agricultural support programs, food aid programs and cultural industries as well as certain types of procurement by public utilities.

In addition to the above, CETA requires that each province establish a dispute mechanism for suppliers to resolve complaints with respect to any procurement covered by CETA. Municipalities will also be asked to report annually on the number and aggregate value of procurement contracts covered by the CETA obligations, much like what is required under the CFTA obligations. Further information will be shared once these processes are in place.

Municipalities are encouraged to ensure they inform themselves of these and other trade agreement obligations. The full text of CETA's procurement obligations including exclusions can be found at the Global Affairs Canada website at [www.international.gc.ca/CETA](http://www.international.gc.ca/CETA).

If you have any questions, please do not hesitate to contact Arla Cameron at 306-787-2171 or [arla.cameron@gov.sk.ca](mailto:arla.cameron@gov.sk.ca).

Sincerely,



Tammy Kirkland  
Deputy Minister of Government Relations and  
Deputy Minister of First Nations, Métis and Northern Affairs

Attachment

---

**Procurement Thresholds (In Canadian Dollars)**

<b>Ministries and Departments, Government Agencies, Boards and Commissions</b>	<b>New West Partnership Trade Agreement</b> <i>Part 11, Article 14.1(a)</i>	<b>Canadian Free Trade Agreement<sup>1</sup></b> <i>Article 504.3(a)</i>	<b>Canada-EU CETA<sup>2</sup> (plus Treasury Board Crown Corporations)</b> <i>Annex 19-2</i>
Goods	\$10,000	\$25,000	\$340,600
Services	\$75,000	\$100,000	\$340,600
Construction	\$100,000	\$100,000	\$8,500,000

<b>Crown Corporations</b>	<b>New West Partnership Trade Agreement</b> <i>Part 11, Article 14.1(b)</i>	<b>Canadian Free Trade Agreement<sup>1</sup></b> <i>Article 504.3(c)</i>	<b>Canada-EU CETA<sup>2</sup> (plus SLGA)</b> <i>Annex 19-3</i>
Goods	\$25,000	\$500,000	\$604,700   \$681,000 <sup>3</sup>
Services	\$100,000	\$500,000	\$604,700   \$681,000 <sup>3</sup>
Construction	\$100,000	\$5,000,000	\$8,500,000

<b>Municipalities Health Regions School Boards Publicly-Funded Universities and Colleges</b>	<b>New West Partnership Trade Agreement</b> <i>Part 11, Article 14.1(c)</i>	<b>Canadian Free Trade Agreement<sup>1</sup></b> <i>Article 504.3(b)</i>	<b>Canada-EU CETA<sup>2</sup></b> <i>Annex 19-2</i>
Goods	\$75,000	\$100,000	\$340,600
Services	\$75,000	\$100,000	\$340,600
Construction	\$200,00	\$250,000	\$8,500,000

<sup>1</sup> The procurement thresholds for the Canadian Free Trade Agreement are adjusted with inflation by the Internal Trade Secretariat in accordance with Annex 504.4 of that Agreement. The values above are for 2017.

<sup>2</sup> The procurement thresholds for the Canada-European Union (EU) Comprehensive Economic and Trade Agreement (CETA) are fixed in Special Drawing Rights ("SDR"). Periodically, these thresholds are adjusted to account for changes in currency strength. The values above are for 2016-2017 (see WTO Document GPA/W/336/Add.5).

<sup>3</sup> The higher threshold in each category applies to entities that are involved in energy transmission, transit networks, distribution and treatment of water, or the distribution of electricity or gas (see Canada-EU CETA, Annex 19-3, Section B).





## CAO'S REPORT – October 30, 2017

1. I was supposed to be on holidays for the first two weeks of October and wound up only taking 5 days in total. The snow and other matters interrupted my vacation.
2. I was at the office on October 2, 2017 to deal with the snow fall and trees being down all over town.
3. I went to Unity of Thursday October 4, 2017 with other members of council to look at the new sewage treatment facility that they are using.
4. In the office on October 12, 2017 dealing with emails and with issues from the council meeting held on October 10, 2017.
5. Attended the SWMG meeting in Swift Current with Mayor Rudd on October 13, 2017.
6. New Ladder truck arrived from Rocky Mountain Phoenix on October 14.
7. Reviewed draft contract for the possibility of the Town going to a 3<sup>rd</sup> party transfer station.
8. Office was closed on October 18, 2017 due to Sask Power having the whole Town shut off.
9. Attended meeting with Councillors Morrow and Elderkin with the RM representatives to discuss the new fire hall. CAO's will gather fire agreements from other areas and put forward a draft proposal.
10. The Plymouth Brethren had their Rapid Response Trailer in Town on Saturday October 21, 2017 and put on a charity BBQ with all funds going to the new Fire Hall. They raised over 5,000 in donations.
11. Kurt Desautels and myself attended at Water Security Agency workshop in Swift Current on October 24, 2017 sponsored by UMASS.
12. The utilities bylaw expires on December 31, 2017 and I am being work a new bylaw covering water, sewer, garbage and recycling.
13. I have contacted the managers to start working on budget numbers for 2018.



# Fox Valley School

Principal:  
Mrs. Patricia Wilde

Home of  
"The Legends"

Monday, January 16<sup>th</sup>, 2017

To: *Town of Maple Creek,*

Fox Valley School, in conjunction with Maple Creek Composite, is pleased to announce we have been awarded the SHSAA's 1A Sr. Girls Provincial Volleyball Championships on November 17<sup>th</sup> and 18<sup>th</sup>, 2017! We will be hosting some of the best girls' volleyball teams in the province! We are looking for donations that will help us make this championship one that the athletes, coaches and communities will forever remember.

Your donation will help to make these championships a positive experience for all, with 100% of the donations going toward the event. All donors will be recognized at the venues and within the communities.

If you would like to donate to these championships, please make your cheque payable to Fox Valley School. Donations can also be dropped off at the school or given to Tanis Eckart, Charlotte Anton or Pat Wilde.

Thank you for your consideration.

Yours In Volleyball,

Patricia Wilde  
Principal, Fox Valley School  
Coach, Sr. Girls Volleyball

Tanis Eckart  
Parent, Sr. Girls Volleyball  
Donations Committee

Charlotte Anton  
Parent, Sr. Girls Volleyball  
Donations Committee

Box 208  
Fox Valley, SK  
S0N 0V0  
Telephone:  
(306)666-2144  
Fax:  
(306)666-2115

*"Learning Today . . . Leading Tomorrow . . . Legends for Life"*

Landfill Comparison	2017 Budet as approved by Council		Proposed 2018 budget	
			No Inc	80% Inc.
Account # description				
420-850-110 - Landfill Fees	55,000	55,000	55,000	55,000
420-850-120 - Waste Collection Fees	213,135	213,135	213,135	383,643
420-850-180 - Custom Pickup	50			
480-150-180 - Sale of Metal ( Actual)	28,906			
Revenue totals	<u>297,091</u>	<u>268135</u>	<u>438643</u>	
540-110-110 - Salaries Land fill Manager	50,000	51,000	51,000	
540-110-130 - Salaries Labourers	80,000	82,000	82,000	
540-110-135 - Salaries - O/T	1,920			
540-120-105 - Manager Benefits	8,000	8,000	8,000	
540-120-130 - Worker Benefits	28,000	28,000	28,000	
540-220-100 - Buildings and Maintenance	149,000			
includes - 35,000 for road and 100,000 for metal				
actual cost of the metal was 114,000				
540-220-120 - Truck Maintenance	10,000	15,000	15,000	
540-240-110 - Insurance	1,020	1,020	1,020	
540-250-110 - Contr other services	35,000	35,000	35,000	
540-300-120 - Utility - Power	1,120	2,500	2,500	
540-300-140 - Utility - Telephone	1,510	2,000	2,000	
540-400-120 - Oil and Gas	8,000	10,000	10,000	
540-440-100 - Maint - Landfill - M/S	14,730	15,000	15,000	
Loan Payment		108,700	108,700	
Truck Replacement		65,000	65,000	
Expense totals	<u>388,300</u>	<u>423,220</u>	<u>423,220</u>	
Surplus/Deficit	<u><u>-91,209</u></u>	<u><u>-155,085</u></u>	<u><u>15,423</u></u>	

Keep landfill vs going to transfer station

Cost to complete new pit (Email from Scott Miller)		
Cost for Clay Liner -	120,000	
Engineering Cost -	12,000	
Proper sloping of Pit Walls	65,000	
Leachate Collection System and Leachate Pond	112,000	

Total 309,000 108,700  
 Loan based on 3 years @ 3.5% 108,700

Note: If the Town stays with the landfill option the new pit is good for approximately 10 years.  
 I would recommend that the Town puts this amount away every year to finance the future landfill.

Truck Replacement	450,000	65,000
Truck is currently 3 years old therefore replace in 7 years		
Truck would be 10 years old.		

Shortfall for 2017 264,909

Currently our quarterly billing for garbage generates 53,383. The Town will need to increase garbage fees by 80% to cover the costs of the projected shortfall. This means that the average homeowner quarterly bill would rise from 36.50/quarter to 65.70 or 12.17/month to 21.90/month.

Keep landfill vs going to transfer station

3rd Party

Current Revenue

420-850-110 - Landfill Fees Rent and Tonnage) 20,000  
420-850-120 - Waste Collection Fees 213,135

Revenue Totals 233,135

Expenses

Residential 1100 x 10.97/month x 12 months 144,804  
Commercial 60 x 15 x 4 x 12 43,200

Total Expenses 188,004

Surplus/Deficit 45,131

Keep landfill vs going to transfer station

Maple Creek Community Arena Concession Agreement

Between

Town of Maple Creek

(hereafter known as "The Town")

And

Sheila Frey

1. This agreement is for the 2017-2018 skating season. It runs from October 15, 2017 through March 30, 2018, inclusive.
2. The Town agrees to supply the appliances, utilities, and the concession space to Ms. Frey for a monthly charge of \$300.00
3. Ms. Frey agrees to provide food service in the Arena Monday through Friday from 4:00pm – 7:00pm at minimum, and during all hockey games/special events ie: MCFSC Carnival
4. Ms. Frey is responsible for all staffing of the concession
5. Ms. Frey is responsible for concession Public Health inspections, and for having Safe Food Handling.
6. The Town agrees to have all minor hockey/figure skating schedules available to Ms. Frey at the earliest possible moment. Ms. Frey agrees that schedules may change without notice

Signed on this day, October 13, 2017,

  
Sheila Frey

Concession



Korey Pinkerton

Town of Maple Creek

---



Royal Canadian Legion  
Maple Creek Branch #75  
Box 177  
Maple Creek, SK S0N 1N0

October 23, 2017

Town of Maple Creek  
205 Jasper street  
Maple Creek, SK S0N 1N0

Attention: Don McLeod

Re: Handicapped Parking

Regarding the Town of Maple Creek parking lot on the north side of the Legion Hall we request that the two parking spots nearest the main entrance be designated as handicap stalls.

We find that a number of people attending functions at the Legion have mobility issues and would appreciate parking near the entrance to the building.

Thank you for your consideration to our request.

June Madson  
Secretary  
Royal Canadian Legion  
Maple Creek Branch #75

---

## Maple Creek Armory Kitchen Renovations

- Redesigned for greater efficiency
- Economical and efficient layout
  - The process we use to construct this kitchen is the legacy this generation leaves for others that follow
- Adequate counter space and usable cabinets
- Ensuring the underlying structure is sound and able to accommodate the newly renovated room
- Good quality lighting
- Future maintenance considerations
- Carefully selected finishes
- Meet the need of its users while promoting occupant health, energy and resource efficiency, environmental responsibility
- Efficient mechanical ventilation
- Occupants health is enhanced by improving construction techniques and selecting appropriate materials and finishes
- Long term benefits
- Kitchen design assessment to be done by Project Manager
- Energy conservation – Energy efficiency to reduce future cost
- Record paperwork and pictures for future renovations
- **CREATING JOB'S FOR LOCAL PEOPLE**



## **Project Manager**

- Available Monday to Friday from 8:00 am – 6:00 pm
- All of the renovation work to be approved by the Project Manager
- Scheduling of tradesmen and/or all worker's involved in the renovation of the Armory kitchen
- Establish the implications of the renovations project on the building
- Delivery and storage of building materials
- Managing unforeseen complications
- Regular weekly updates on progress by noon on Fridays to Town Administrator
- Disposal of onsite materials
- Contractor will secure all necessary permits and approvals
- Meeting with all Inspectors at the job site
- Project Manager only deals with Town Administrator
- Design considerations
  - Fire
  - Safety
  - Electrical
  - Plumbing
  - Material quality
  - Structural
  - Future maintenance
  - Approvals
  - Moisture, mold
  - Ventilation
  - Indoor air quality
  - Acoustics, insulation, acoustic sealant
  - Vapour barrier
  - Wheel chair accessible
  - Insurance – Business insurance covering public liability and property damage (Certificate of Insurance)

## Job Scope

- Complete gutting of the existing kitchen with the exception of the west wall base cabinets, uppers to be removed and reinstalled
- Removal of existing entrance door on south and east wall, change from single doors to double doors
- New insulation, acoustic sealant and vapour barrier to be added to exterior walls where possible
- Accommodating heating, plumbing, ventilation, electrical services, fixtures
- Install new subfloor and serenity rock grey flooring – sample is supplied
- New suspended ceiling to accommodate future wiring, etc.
- Type X (fire rated) Gyproc to be used on all interior walls and exterior walls
- Primed and paint to be used will be of better quality to make future clean up easier
- New counters for west wall counter and for east wall counter
- All existing electrical will be removed and disposed of. A new electrical service will be installed with space for future breakers. All switches, plug ins, fixture wiring will be new and inspected by electrical inspector
- All existing plumbing will be removed and disposed of. There will be all new plumbing. To include grease interceptor, renovations to ventilation (heat/cool), renovations to gas lines- removal and reinstall, install dishwasher, fixtures, hand wash sink, NOTE: dishwasher, fixtures, hand wash sink, extra sink to be installed will be supplied by Town of Maple Creek, also stainless steel island unit, new cooler. Existing two stoves and range hood will be reused – All plumbing to be inspected by plumbing inspector
- Removal of old existing island and disposed of same
- Disposal of all job site garbage/reno materials
- North wall – remove existing centre partition wall and cabinets
- Remove counter top and shelf on east wall by entrance on east wall
- South wall radiators removed and disposed of
- Existing cooler moved over to south east corner
- Town workers to empty all cabinets. Anything left in cabinets after Town workers are done – December 4, 2017- will be removed and disposed of
- Supply temporary support to ceiling beam to address ceiling beam design
- South wall- remove existing centre partition wall
- New trim to be installed and painted
- Job to start ASAP as some materials have to be bought beforehand to fit in the schedule – flooring, lighting, counters
- On job site December 5, 2017 to January 24, 2018

# Renovation/Remodeling Contract

## Renovate Armory Kitchen

Contractor hereby agrees to renovate the Armory kitchen in accordance with provisions of this agreement and the limited warranty agreement and in general conformity with the plans and specifications attached hereto as, or identified on, the attached. Exhibit A and incorporated herein by reference (herein after the "Renovation Work"). The plans and specifications have been signed and dated simultaneously with the execution of this agreement by both the Contractor and Owner, any changes in the plans and specifications which have been agreed upon by both the Contractor and Owner have been clearly shown and initialed by both the Contractor and Owner.

### Date of Commencement and Substantial Completion

Contractor shall commence the renovation work on or before the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ (herein after the "Commencement Date") and shall cause the renovation work to be substantially complete on or before the \_\_\_\_\_ day \_\_\_\_\_, 20\_\_ (herein after the "Completion Date") subject to such extensions of the completion date as might occur pursuant to the provisions of this agreement. The renovation work shall be deemed completed upon the issuance of a Certificate of Occupancy by the applicable Governmental Building Inspection Department.

This agreement for the renovation work of Maple Creek Armory kitchen (herein after "This Agreement") is hereby bargained for, made, and entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between \_\_\_\_\_

(herein after referred to as "Contractor" and \_\_\_\_\_  
(herein after referred to as "Owner")(herein after, whether one or more,) \_\_\_\_\_  
Contractor hereby agrees to \_\_\_\_\_

The Owner agrees to permit the Contractor to display a sign on the project site until completion.

This contract shall not be assigned in whole or in part, without the prior written consent of the other party, which consent will not be unreasonably withheld or delayed.

This contract shall be governed by the construed under the laws of the Province of Saskatchewan and supersedes all prior communications and agreements. There are no other terms outside of this contract.

The contract assures that there is not now any claim, action, contract, rule or other circumstance which may interfere with the Contractor's ability to perform its obligations under this contract.

Owner \_\_\_\_\_ Date \_\_\_\_\_ Witness \_\_\_\_\_

Owner \_\_\_\_\_ Date \_\_\_\_\_ Witness \_\_\_\_\_

Contractor \_\_\_\_\_ Date \_\_\_\_\_ Witness \_\_\_\_\_

## Warranty

The Contractor shall correct, at its own expense, any defects in the work due to faulty materials and/or workmanship, pursuant to this contract for a period of 1 year from the date of full completion. The Owner shall give the Contractor written notice of such defects within a reasonable time and in any event within the warranty period.

Special conditions limiting/affecting this warranty (if any)

***\*Structure of exterior walls to be examined after removal of interior wall covering. This price in this contract does not include defects, extra cost will be added.\****

The Contractor will convey to the Owner any warranties by manufacturers or suppliers on individual materials, products or systems supplied by the Contractor under this contract.

The Contractor does not warrant labour and/or materials supplied by the Owner or the Owner's subcontractors.

The Contractor shall protect the work, the Owner's property and the property of third parties from damage occasioned by the performance of its obligations under the contract documents.

## Payment Schedule

The Owner will make payments to the Contractor minus a \_\_\_\_% holdback as required by Provincial Construction Lien Legislation, as follows:

### Gross Payment Holdback

Signing of Contract	_____	_____	_____
Start-up of work	_____	_____	_____
Upon Completion of	_____	_____	_____
Upon Completion of	_____	_____	_____
Substantial Completion	_____	_____	_____
Full Completion	_____	_____	_____
_____% Holdback for _____ days after completion	_____		
Total	_____	_____	_____

Payment is due within \_\_\_\_\_ days of invoicing. Interest of \_\_\_\_% per annum, or the maximum rate allowable by law, whichever is less, will be charged on unpaid invoices after the due date.

All payments are subject to applicable legislation and shall be made in accordance with provisions of this contract and the provisions of any applicable legislation. All payments must be made to the Contractor. Any payment to a subcontractor is not deemed a payment to the Contractor.

In witness whereof, the undersigned parties have set their hands and seals to this agreement on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Contractor

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_  
Witness

Owner

\_\_\_\_\_

\_\_\_\_\_  
Witness

\_\_\_\_\_

\_\_\_\_\_  
Witness

## **Procedure for Changes = Change Order**

No changes to the original plan can commence until both parties agree upon cost and how it will affect the schedule.

A written record must be written up and both parties sign with each party having a copy of change in details.

## **Rules of the House**

- No Smoking
- Daily clean up – Everyone
- Contact Neil Roy – Project Manager for all or any changes (306-315-3255)
- Good communication is often the key to a good renovation experience
- Contractors to place their tools where no work is going on
- Working hours
  - Monday to Friday
  - 8:00 am to 6:00 pm

## Pricing

Project Manager	\$ 12,000
Electrical	18,300
Plumbing	16,200
Flooring	14,600
Ceiling	5,800
Designing	1,400
Permits/All	2,000
Debris Removal/Disposal	4,200
Insulation	2,800
Acoustic Caulking	100
Vapour Barrier 6 mil	200
Type X Gyproc	6,400
<ul style="list-style-type: none"><li>• Mudding</li><li>• Priming</li></ul>	
Painting	2,800
Trim	2,200
Double Doors & Installation (x2)	3,400
West Counter	2,200
East Counter	1,800
Demolition Labour and Construction	3,000
Job Preparation Ceiling Beam	2,800
Materials – Miscellaneous	5,000
Final Job Clean Up – Janitorial	600
<b>Sub Total</b>	<b>\$ 107,800</b>
GST	5,390
PST	6,468
<b>Fixed Price Contract Total</b>	<b>\$119,658</b>

---

**BUILDING PERMITS  
2017**

<b>Year/MC/##</b>	<b>Date Issued</b>			<b>Value of</b>
<b>PERMIT NUMBER</b>		<b>Residentia</b>	<b>Commerical</b>	<b>Construction</b>
2017-MC-01	17-Apr-17		x	\$ 280,000.00
2017-MC-02	27-Apr-17		x	\$ 375,000.00
2017-MC-03	11-May-17		x	\$ 33,600.00
2017-MC-04	17-May-17	x		\$ 22,400.00
2017-MC-05	12-Aug-17		x	\$ 4,500,000.00
2017-MC_06	9-Jun-17	x		\$ 400,000.00
2017-MC-07	30-May-17	x		\$ 2,000.00
2017-MC-08	22-Jun-17	x		\$ 9,700.00
2017-MC-09	27-Jun-17	x		\$ 4,000.00
2017-MC-10	11-Jul-17		x	\$ 15,000.00
2017-MC-11	19-Jul-17	x		\$ 16,600.00
2017-MC-12	24-Jul-17	x		\$ 40,000.00
2017-MC-13	15-Aug-17	x		\$ 45,000.00
2017-MC-14	18-Aug-17	x		\$ 3,000.00
2017-MC-15	18-Sep-17	x		\$ 8,400.00
2017-MC-16	22-Sep-17	x		\$ 10,300.00
2017-MC-17	26-Sep-17	x		\$ 474,000.00
2017-MC-17	15-Aug-17	x		\$ 35,000.00
MC-01-DEMO	14 Sidney		x	
MC-01 MOVE	1st Avenue N		x	
	<b>Total Permits</b>			<b>\$ 6,274,000.00</b>



## Don McLeod

---

**From:** Sask Waste Reduction Council <info@saskwastereduction.ca>  
**Sent:** Monday, October 23, 2017 1:19 PM  
**To:** undisclosed-recipients:  
**Subject:** PAY-AS-YOU-THROW Workshops in Edmonton and Calgary with Dr. Lisa Skumatz

### **Attention SWRC members, our friends at the Recycling Council of Alberta are hosting two workshops on "pay as you throw."**

INCENTIVE-BASED STRATEGY FOR INCREASING RECYCLING AND PROGRAM COST EFFECTIVENESS

#### **Pay-As-You-Throw Workshop (PAYT)**

Interested in learning how to make your recycling programs more cost effective while also increasing diversion? Have Councillors asked about 'charging residents based on the amount of garbage they set out?' Does your municipality have aspirational diversion targets? If so, this workshop is for you! Join the Recycling Council of Alberta for an afternoon workshop with the international Pay-As-You-Throw expert, Dr. Lisa Skumatz, with Skumatz Economic Research Associates, Inc.

Dr. Skumatz is based out of Colorado, USA and specializes in economic, policy and evaluation analysis for solid waste clients. She specializes in developing effective programs and strategies for her clients and improves program performance and cost-effectiveness. Lisa has specifically worked with a wide range of municipalities in North America and the UK to tailor design PAYT options best suited to their situation.

This workshop is offered in two locations:

##### **Edmonton – November 15, 2017 (1:00 pm – 4:30 pm)**

Edmonton Waste Management Centre  
250 Aurum Road NE, Edmonton, AB T6S 1G9 ([map](#)) ([add to calendar](#))

##### **Calgary – November 16, 2017 (1:00 pm – 4:30 pm)**

Bow River Boardroom #2, City of Calgary Water Centre  
625 25 Ave SE, Calgary, AB T2G 4K8 ([map](#)) ([add to calendar](#))

Attend this workshop to learn more about cost effective diversion programs, PAYT, user fees, and variable rates, and how these programs can encourage recycling, source reduction and recycling in your municipality. More diversion "bang" for your municipality's "buck"!

\$200/person – RCA members\*

\$250/person – potential members

#### **[Register today!](#)**

Visit <https://recycle.ab.ca/workshop/> for more information, and to register.

#### **Presenter Biography**

**ROAST BEEF BENEFIT SUPPER FOR THE  
HARGRAVE, RIEHL AND WEDRICK FAMILIES**

**Sponsored by the Fox Valley Fire Department**

**Monday, October 30<sup>th</sup>, 2017**

**Place: Fox Valley Community Hall**

**Cost:**

**Adults: \$20.00**

**Kids: 10 & under \$10.00**

**Preschoolers: 4 & under Free**

**Cocktails 5:00 p.m.**

**Supper 6:00 p.m.**

**Cash Bar**



shutterstock.com 88687723

**There will be a silent auction set up as well. All proceeds will go towards the Hargrave, Riehl and Wedrick Families.**

**If you wish to donate to the Auction table please contact:**

**Stephanie MacPhail 306-661-8058,**

**Keri Hudec 306-662-8594,**

**Sean Checkley 306-662-8348, or**

**Kyle Bachmier 306-661-7856**

**EVERYONE WELCOME!!**

**BENEFIT HOG ROAST  
FOR  
RON & EVAN WEDRICK**



**Nov. 4, 2017  
Cocktails 5pm  
Supper 6pm**

**Adult \$20  
Kids 10 and under \$10  
Preschooler 4 and under Free**

With Tombola table, Auction and Cash Bar. All proceeds will go towards the families.

If you wish to donate to the Auction or Tombola table please contact.

**Ruth Magee(306)672-3944**

**Cathy Todd (306)678-4516**

**At the Tompkins Community Centre**

---