



# TOWN OF MAPLE CREEK

**POSITION TITLE:** Parks Maintenance Worker

**FUNCTION:** To carry out the duties of the **Parks Maintenance Workers** under the direction of the Parks & Recreation Manager. The **Parks Maintenance Worker** is a public servant and must act in a manner conducive to good public relations at all times.

**DUTIES:** Directly responsible to the Parks & Recreation Manager, must report to him/her on a daily basis.

Responsible for the daily maintenance of all parks facilities owned by the Town and other facilities assigned to the Parks Department. This will include:

- |  |                         |
|--|-------------------------|
| Centennial Park                        | Rotary Park             |
| Tennis Court                           | Skateboard & BMX Park   |
| Playground                             | Basketball Court        |
| Spray Park                             | Soccer Field            |
| Land of Living Skies Park              | Ditches & Boulevards    |
| Vacant lots                            | Buffer strip at airport |
| Jasper Centre Yard                     | Armouries Grounds       |
| Centennial Building                    | Town Office             |
| Flower Beds                            | Sidewalks               |
| Irrigation Systems                     | Adult Fitness Park      |
| Parks & Recreation Building & Compound |                         |

Maintenance of these above areas being as follows:

- |                |                                   |
|----------------|-----------------------------------|
| Grass cutting  | Cultivation of areas around trees |
| Tree trimming  | Watering areas when required      |
| Cutting wood   | Maintenance of signs              |
| Planting trees | Picking up litter                 |
| Insect control | Playground safety inspections     |
| Grass edging   | Hedge trimming                    |
| Painting       | Tree planting                     |

The duties outlined in this description are intended to cover only the significant responsibilities, and may also include other duties and assignments as directed by the Parks & Recreation Manager.

**QUALIFICATIONS:**

1. Must have a valid class 5 Saskatchewan driver's license
2. Must have Criminal Record Check (within 30 days)

**SALARY/HOURS OF WORK:** In accordance with CUPE Union Agreement.