



Town of Maple Creek

Meeting Minutes

Ninth Regular Meeting of the Council of the Town of Maple Creek May 13, 2020 - 07:30 PM

1 PRESENT

Present - Mayor Michelle McKenzie, Councillors Micheal Morrow, Ellaine Hawrylak, Barry Elderkin, Shelley Drever, Cara Teichroeb, Jill Roy, Acting CAO Kerrie Chabot. Via Zoom

2 ABSENT

3 CALL TO ORDER

Mayor McKenzie called the meeting to order at 7:32pm

4 AGENDA

20-MC-185

Councillor Teichroeb
Councillor Drever

That, the Agenda of the Ninth Regular Meeting of Council of the Town of Maple Creek held on May 13, 2020 be approved as amended with the following additions:

11.3 Acting CAO Report

CARRIED

5 MINUTES

20-MC-186

Councillor Hawrylak
Councillor Roy

That, the Minutes of the Eighth Regular Meeting of the Town of Maple Creek held on April 28, 2020 be amended as follows:

Res# 20-MC-177 - That we approve the request for a five(5) foot variance to the Zoning Bylaw-March 2011 Section 4.1.7 Fencing, at 2 Harrigan Crescent. The Town of Maple Creek and the current property owner will sign a liability waiver which states the property owner will assume all liability for the fence.

Res# 20-MC-180 - Remove Savannah Mass's name and add Deb Mackay.

Res# 20-MC-282 - Add that meeting was attended via Zoom.

CARRIED

6 PRESENTATIONS AND RECOGNITIONS

7 PUBLIC HEARING

8 DELEGATIONS

9 COMMUNICATIONS

9.1 Marcie Cole - Regarding Clean Up Week/Pool update

20-MC-187

Councillor Teichroeb
Councillor Elderkin

That, the following correspondence, having been read, now be filed.

9.1 Marcie Cole - Regarding Clean Up Week/Pool Update

CARRIED

10 PAYMENT OF ACCOUNTS

20-MC-188

Councillor Hawrylak
Councillor Teichroeb

That, Council approve the accounts totaling:
\$60,839.30 vouchers #4872 - #4932 as listed on Schedule "A"
\$6,031.75, cheques #10981 - # 10983 as listed on Schedule "B"
\$116,695.04, cheques #10984 - #10999 as listed on Schedule "C"
\$73,363.38, cheques #11000 - #11037 as listed on Schedule "D"
attached to and forming a part of these minutes.

CARRIED

20-MC189 **10.1 Bank Reconciliation for the Months of January, February 2020**
Councillor Roy
Councillor Drever

That, Council approve the January, February, 2020 Bank Reconciliations as presented.

CARRIED

11 REPORTS OF ADMINISTRATION

20-MC190 **11.1 Public Works Foreman Report**
Councillor Elderkin
Councillor Roy

That, we accept the Report of the Town Foreman as presented.

CARRIED

20-MC191 **11.2 Water Treatment Plant Monthly Summary Report**
Councillor Teichroeb
Councillor Hawrylak

That, we accept the Water Treatment Summary Reports submitted by Kerry Ward, Water Works Operator II, for the month of April, 2020 as presented.

CARRIED

20-MC-192 **11.3 Acting CAO Report**
Councillor Hawrylak
Councillor Roy

That, Council accept the report of Acting Chief Administrative Officer, submitted by Kerrie Chabot as presented

CARRIED

12 UNFINISHED BUSINESS

13 NEW BUSINESS

20-MC193 **13.1 Bylaw 2020-MC-13 - A Bylaw to Establish Property Tax Incentives and Penalties**
Councillor Teichroeb
Councillor Elderkin

That, Bylaw 20-MC-13, a Bylaw of the Town of Maple Creek to Establish Property Tax Incentives and Penalties be read a first time.

CARRIED

20-MC-194 **13.1.1 Bylaw 2020-MC-13 A Bylaw to Establish Property Tax Incentives and Penalties**
Councillor Roy
Councillor Hawrylak

That, Bylaw 20-MC-13, a Bylaw of the Town of Maple Creek to Establish Property Tax Incentives and Penalties be read a second time.

CARRIED

20-MC-195 **13.1.2 Bylaw 2020-MC-13 A Bylaw to Establish Property Tax Incentives and Penalties**
 Councillor Roy
 Councillor Hawrylak

That, Bylaw 20-MC-13, a Bylaw of the Town of Maple Creek to Establish Property Tax Incentives and Penalties be read a third time at this meeting.

CARRIED UNANIMOUSLY

20-MC-196 **13.1.3 Bylaw 2020-MC-13 A Bylaw to Establish Property Tax Incentives and Penalties**
 Councillor Drever
 Councillor Morrow

That, Bylaw 20-MC-13, a Bylaw of the Town of Maple Creek to Establish Property Tax Incentives and Penalties to be read third a third time and hereby adopted.

CARRIED

20-MC-197 **13.2 Bylaw 2020-MC-14 - Extend Time Required for the Completion of Assessment Roll**
 Councillor Hawrylak
 Councillor Roy

That, Bylaw 2020-MC-14, a Bylaw of the Town of Maple Creek to Extend the Time Required for the Completion of Assessment Roll be read a first time.

CARRIED

20-MC-198 **13.2.1 Bylaw 2020-MC-14 - Extend Time Required for the Completion of Assessment Roll**
 Councillor Drever
 Councillor Morrow

That, Bylaw 20-MC-13, a Bylaw of the Town of Maple Creek to Extend Time Required for Completion of Assessment Roll be read a second time.

CARRIED

20-MC-199 **13.2.2 Bylaw 2020-MC-14 - Extend Time Required for the Completion of Assessment Roll**
 Councillor Roy
 Councillor Elderkin

That, Bylaw 20-MC-13, a Bylaw of the Town of Maple Creek to Extend Time Required for Completion of Assessment Roll be given a third reading at this meeting.

CARRIED UNANIMOUSLY

20-MC-200 **13.2.3 Bylaw 2020-MC-14 - Extend Time Required for the Completion of Assessment Roll**
 Councillor Roy
 Councillor Elderkin

That, Bylaw 20-MC-13, a Bylaw of the Town of Maple Creek to Extend Time Required for Completion of Assessment Roll be read a third time and hereby adopted.

CARRIED

20-MC-201 **13.3 Bylaw 2020-MC-15 - Bylaw 2020-MC-15 To Enter into an Agreement with BYZ Enterprises Inc. for Wastewater Treatment System Upgrades**
 Councillor Hawrylak
 Councillor Roy

That, Bylaw 2020-MC-15, a Bylaw of the Town of Maple Creek to Enter into an Agreement with BYZ Enterprises Inc for the Wastewater Treatment System be read a first time.

CARRIED

20-MC-202 **13.3.1 Bylaw 2020-MC-15 - To Enter into an Agreement with BYZ Enterprises Inc. for Wastewater Treatment System Upgrades**
 Councillor Hawrylak
 Councillor Roy

That, Bylaw 20-MC-15, a Bylaw of the Town of Maple Creek to Enter into an Agreement with BYZ Enterprises Inc. for Wastewater Treatment System Upgrades be read a second time.

CARRIED

20-MC-203 **13.3.2 Bylaw 2020-MC-15 - Bylaw 2020-MC-15 To Enter into an Agreement with BYZ Enterprises Inc. for Wastewater Treatment System Upgrades**
 Councillor Elderkin
 Councillor Morrow

That, Bylaw 20-MC-13, a Bylaw of the Town of Maple Creek to Enter into an Agreement with BYZ Enterprises Inc. for Wastewater Treatment System Upgrades be given a third reading at this meeting.

CARRIED UNANIMOUSLY

20-MC-204 **13.3.3 A Bylaw 2020-MC-15 - Bylaw 2020-MC-15 To Enter into an Agreement with BYZ Enterprises Inc. for Wastewater Treatment System Upgrades**
 Councillor Roy
 Councillor Hawrylak

That, Bylaw 20-MC-13, a Bylaw of the Town of Maple Creek to Enter into an Agreement with BYZ Enterprises Inc. for Wastewater System Upgrades be read a third time and hereby adopted.

CARRIED

20-MC-205 **13.4 Tree Removal & Maintenance Tender**
 Councillor Morrow
 Councillor Elderkin

That, the Tree Removal and Maintenance Tender be referred to the Parks and Recreation Committee for recommendation.

CARRIED

20-MC-206 **13.5 Weed Control & Maintenance Tender**
 Councillor Roy
 Councillor Morrow

That, the Weed Control & Maintenance Tender be referred to the Parks and Recreation Committee for recommendation.

CARRIED

20-MC-207 **13.6 Approval to appoint Chuck Parsonage RM Representative to Heritage Advisory Board**
 Councillor Hawrylak
 Councillor Teichroeb

That, we approve the appointment of Chuck Parsonage, RM Representative to the Heritage Advisory Board.

CARRIED

13.7 7:53 - Cara Teichroeb declared a Conflict of Interest and left the meeting.

13.7.1 7:59pm - Cara Teichroeb returned to meeting

20-MC-208 **13.8 Landfill Zone Map - Revisited**
 Councillor Hawrylak
 Councillor Drever

That, we discontinue using Landfill Zoning Map and return to regular schedule with employees continuing to follow our Pandemic Policy and Federal and Provincial Covid-19 restrictions.

CARRIED

20-MC-209 **13.9 Associated Engineering Scope/Budget Changes - Wastewater Treatment System Upgrade**
 Councillor Hawrylak
 Councillor Elderkin

That, Council accept Associated Engineering Scope/Budget Changes 3 and 4 for the Wasterwater Treatment System Upgrade at the Town of Maple Creek Lagoon as presented.

CARRIED

14 MAYOR AND COUNCILLORS FORUM

20-MC-210 **14.1 Heritage Festival & Taste of Maple Creek be Cancelled**
 Councillor Elderkin
 Councillor Morrow

That, the Heritage Festival and the Taste of Maple Creek be cancelled for 2020 due to Covid-19 restrictions.

CARRIED

20-MC-211 **14.2 Termination of Contract**
 Councillor Morrow
 Councillor Elderkin

That, Council terminate Chief Administrative Officer, Diane Moss's Contract.

CARRIED

20-MC-212 **14.3 Appoint Acting Chief Administrative Officer**
 Councillor Morrow
 Councillor Hawrylak

That, we appoint Kerrie Chabot as Acting Chief Administrative Officer until a Chief Administrative Officer is hired.

CARRIED

20-MC-213 **14.4 Approval to Purchase Shale for Ball Diamonds**
 Councillor Roy
 Councillor Morrow

That, Council grant approval to purchase shale for the Ball Diamonds.

CARRIED

20-MC-214 **14.5 Closed Signage for Visitor Reception Center and Municipal Parks**
 Councillor Teichroeb
 Councillor Drever

That, we purchase signage indicating "This Park and it's Amenities are Closed except for Walk Through" to be posted at the Land of Living Skies Park, Post Office Pocket Park, Centennial Park, Lions Park and "Closed for the Season" to be posted at the Visitor Reception Centre, Pool, Water Park and Skate Board Park.

CARRIED

20-MC-215 **14.6 Remove or Barricade all Town Benches and Picnic Tables**
 Councillor Teichroeb
 Councillor Roy

That, we remove or barricade all Town of Maple Creek benches and picnic tables at Land of Living Skies Park, Post Office Pocket Park, Centennial Park, Lions Park, walking trail, skate park, and Town Hall as per Provincial Covid-19 Regulations.

CARRIED

20-MC-216

15

ADJOURNMENT

Councillor Roy

That, the meeting be adjourned at 9:30 pm by Jill Roy.

CARRIED


Mayor Michelle McKenzie


Kerrie Chabot, Acting CAO