



April, 2018

## TOWN OF MAPLE CREEK

**POSITION TITLE:** Lifeguard/ Instructor

**FUNCTION:** To carry out the duties of a **Lifeguard and Instructor** in accordance with the recommendation of the Manager of Parks and Recreation under the direction of the Swimming Pool Manager. The **Lifeguard and Instructor** is a public servant and must act in a manner conducive to good public relations at all times.

**DUTIES:**

- To be responsible for *public safety* and *accident prevention* at the Swimming Pool by encouraging and enforcing safety in the aquatic environment.
- To be responsible for following and enforcing all rules and regulations set by the Pool Supervisor.
- To be responsible for maintaining the highest level of training and fitness (endurance, strength, etc) as determined by Canadian Red Cross standards and in accordance with the Pool Supervisor's expectations.
- To report any public grievances to the Pool Supervisor or Assistant Supervisor.
- To interact with staff members and patrons responsibly and respectfully.
- To maintain a high degree of professionalism in regard to on-the-job actions and decisions, and to exercise professional judgment in reference to all pool proceedings.
- To be responsible for performing regular daily and weekly maintenance duties (including water tests) as determined by the Pool Supervisor and/or Assistant Supervisor.
- To be responsible for recording and reporting any accidents and/or discipline issues to the Pool Supervisor and/or Assistant Supervisor as they occur.
- To be responsible for assisting with lesson registration, answering phones, collecting admission, and other administrative duties while in the office.
- To be responsible for the key to the facility.

- To attend and participate fully in staff training and in-service meetings as set by the Pool Supervisor and Manager of Parks and Recreation.
- To instruct lessons in accordance with the standards set forth in the Lifesaving Society's S.W.I.M. program.
- To be responsible for consulting the Supervisor or Assistant Supervisor in the case of safety concerns and/or other problems or issues as they arise.
- To be responsible for filling out all swimming lesson paperwork as required.
- To actively engage and promote student learning in an aquatic environment.
- To instruct, delegate to, and supervise less experienced guards on your shift in the absence of the Supervisor or Assistant Supervisor.

**QUALIFICATIONS:**

1. Canadian Red Cross
2. Responsible and mature student
3. Current CPR C and Standard First Aid certification
4. Current Pool Operator Level 1 certification (preferred)

**SALARY:** In accordance with the CUPE Union agreement