

**MINUTES OF THE EIGHTEENTH REGULAR MEETING OF THE  
COUNCIL OF THE TOWN OF MAPLE CREEK HELD ON  
OCTOBER 9, 2018**

**PRESENT** Mayor Michelle McKenzie, Councillors Kevin Rittinger, Elaine Hawrylak, Michael Morrow, Cara Teichroeb, Councilor Barry Elderkin, Administrator Diane Moss, Assistant Administrator Kerrie Chabot

**ABSENT**

**PUBLIC HEARING**

Mayor McKenzie opened the Public Hearing at 7:32 pm. The Administrator read to the two submissions that were received. Council and Sgt Phipps discussed the questions that arose from the submissions. Mayor McKenzie declared the Public Meeting closed at 7:57 pm.

**CALL TO ORDER**

Mayor McKenzie called the meeting to order at 7:30 p.m.

**AGENDA**

- 18-MC-398 Rittinger/Teichroeb – That, an amendment be made to the agenda by changing the Bank Reconciliation Month to read July 2018 and that the amended Agenda for the Eighteenth Regular Meeting of the Council of the Town of Maple Creek be accepted as amended.

Carried.

**MINUTES OF THE REGULAR MEETING – SEPTEMBER 11, 2018**

- 18-MC-399 Hawrylak/Morrow – That, the minutes of the Regular Meeting of Council of the Town of Maple Creek held on September 24<sup>th</sup>, 2018 be adopted as circulated.

Carried.

**PRESENTATIONS AND RECOGNITIONS**

That, the Council of Town of Maple Creek recognize John McBain's 20 years of Service as a Firefighter.

**DELEGATIONS**

Sergeant John Phipps presented his Quarterly Report to Council.  
Stuart Drever

**COMMUNICATION**

- 18-MC-400 Rittinger/Elderkin – That, the following correspondence having been read, now be filed.
- a. Grade 4 Class – Sidney Street School
  - b. Armoury concerns and recommendations – Louis Bonneville
  - c. Cypress Credit Union – Chili Luncheon
  - d. Keystone Pipeline Camp

Carried.

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**PAYMENTS OF ACCOUNTS**

**ACCOUNTS PAYABLE**

- 18-MC-401 Hawrylak/Teichroeb - That, Council approve the accounts totaling \$326,797.28 cheques #84548-8584 as listed on Schedule "A" and forming a part of these minutes.
- Carried.

**PAYROLL**

- 18-MC-402 Rittinger/Elderkin - That, Council approve payroll vouchers totaling \$60,611.67 cheques #3823-3877 as listed on Schedule "B" and forming a part of these minutes.
- Carried.

**BANK RECONCILIATION**

- 18-MC-403 Morrow/Teichroeb – That, Council approve the Bank Reconciliation for July 2018 as listed on Schedule "C" and forming a part of these minutes.
- Carried.

**CREEKSIDE ESTATES INC. 2017 AUDITED FINANCIAL STATEMENTS**

- 18-MC-404 Hawrylak/Teichroeb – That, Council approve the June 30, 2017 Audited Financial Statements received from Creekside Estates Inc.as listed on Schedule "D" and forming a part of these minutes.
- Carried.

**REPORTS OF ADMINISTRATION**

- 18-MC-405 Hawrylak/Rittinger – That, Council accept the Administrator's Report as submitted by Administrator Diane Moss.
- Carried.
- 18-MC-406 Rittinger/Morrow – That, Council accept the Town Foreman's Report as submitted by Neil Bookout.
- Carried.

Councillor Barry Elderkin declared a conflict of interest and left the Chambers at 8:52 p.m.

- 18-MC-407 Morrow/Rittinger – That, Council accept the Manager of Community & Economic Development's Report submitted by Royce Pettyjohn.
- Carried.

Councillor Barry Elderkin returned to the Chambers at 8:56 p.m.

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**UNFINISHED BUSINESS**

**SEPA CONFERENCE**

- 18-MC-408 Morrow/Rittinger – That, Mayor McKenzie, Councillors Morrow and Hawrylak, Administrator Moss, Deputy Fire Chiefs Empey and Chmilar will attend the SEPA conference in Saskatoon from November 5-8, 2018 and Councillors Rittinger, Teichroeb and Elderkin will attend the SEPA Training on November 5 & 6 with all reasonable expenses paid.

Carried.

**SEA-CAN PROPOSAL – 4 PACIFIC AVENUE**

- 18-MC-409 Morrow/Rittinger – That, we approve the request for a Sea-Can at #4 Pacific Avenue for the use of storage. The container must be painted to match existing buildings and be aesthetically appealing.

Carried.

**NEW BUSINESS**

**DISCRETIONARY USE FOR CANNABIS OPERATION – 32  
PACIFIC AVENUE.**

- 18-MC-410 Morrow/Rittinger – That, Council approves Ian Laing's request for Discretionary Use for a Cannabis Operation at 32 Pacific Avenue.

Carried.

**DEVELOPMENT PROPOSAL PRESENTED BY STUART DREVER**

- 18-MC-411 Elderkin/Teichroeb – That, the Development Proposal presented by Stuart Drever be tabled and pending further study by Council.

Carried.

**CYPRESS HILLS PREMIER'S BANQUET**

- 18-MC-412 Teichroeb/Morrow – That, the Council attend the Cypress Hills Premier's Banquet in Shaunavon, Saskatchewan on October 12, 2018.

Defeated.

**BASIC EMERGENCY MEASURES AND ICS 100 TRAINING**

- 18-MC-413 Hawrylak/Teichroeb– That, Diane Moss, Councillors Cara Teichroeb, Michael Morrow and Kevin Rittinger attend the Basic Emergency Measure and the ICS 100 Training in Shaunavon November 21 and 22, and that all reasonable expenses are paid.

Carried.

**MULTI-MATERIAL STEWARDSHIP WESTERN AGREEMENT**

- 18-MC-414 Hawrylak/Teichroeb– That, the Multi-Material Stewardship Western agreement is tabled until the next meeting.

Carried.

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**CREEKSIDE ESTATE'S AUDITED FINANCIAL STATEMENT**

- 18-MC-415 Hawrylak/Teichroeb– That, we accept the Creekside Estate's Audited Financial Statement for the year end June 30, 2017 as attached hereto as Schedule D.

Carried.

**CHEQUE SIGNING – FINANCE OFFICER SALLY PEARCE**

- 18-MC-416 Rittinger/Morrow – That, Sally Pearce be added to the list of those Town employees who have cheque signing authority, to be used only in those cases that Administrator Diane Moss or Assistance Administrator Karrie Chabot are unable to exercise their signing authority.

Carried.

**STOP WORK ORDER - ISSUED TO MR. LEN WONG**

- 18-MC-417 Elderkin/Teichroeb – That, a Stop Work Order be issued to Mr. Len Wong for the Structure at 110 Harder Street, and that a new Development Permit to be resubmitted showing compliancy with the Maple Creek Zoning Bylaw and the Planning & Development Act 2007 and that Form A – Application for a Building Permit be resubmitted showing compliancy with the Town of Maple Creek Building Bylaw 2011-MC-09.

Carried.

**REQUEST FOR THE USE OF SICK BANK**

- 18-MC-418 Elderkin/Morrow – That, we approve the request from the CUPE Local #2714 for use of 10 days from the Sick Bank for Dean Leger.

Carried.

**PUBLIC MEETING ON NOVEMBER 19, 2018**

- 18-MC-419 Elderkin/Rittinger – That, we hold a Public Meeting on November 19, 2018.

Carried.

**RESCHEDULE TOWN COUNCIL MEETING OF OCTOBER 23,  
2018**

- 18-MC-420 Hawrylak/Rittinger – That, the regular schedule Town Council meeting of October 23, 2018 be changed to Monday, October 29, 2018.

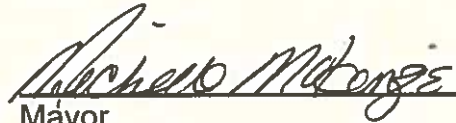
Carried.

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ADJOURNMENT

18-MC-421 Ritinger – That, the meeting be adjourned. Time 9:55 p.m.

Carried.



Mayor

Michelle McKenzie



Administrator

Diane Moss