

**Seventeenth Meeting of the Council of the
Town of Maple Creek Held on October 11, 2016**

- 1. PRESENT:**
- 2. ABSENT:**
- 3. CALL TO ORDER: 7:30 p.m.**
- 4. AGENDA:**
- 5. MINUTES:**
 - a. Regular Meeting – September 27, 2016
- 6. NOTICE OF PROCLAMATIONS:**
- 7. PRESENTATIONS AND RECOGNITIONS:**
- 8. PUBLIC HEARINGS:**
- 9. DELEGATIONS:**
- 10. COMMUNICATIONS:**
 - a. CP Rail Holiday Train
- 11. PAYMENT OF ACCOUNTS:**
 - a. Accounts Payable
 - b. Statement of Financial Position as of September 30, 2016.
- 12. REPORTS OF ADMINISTRATION & COMMITTEES:**
 - a. CAO
 - b. Parks, Recreation and Facilities
 - c. Public Works
 - d. Economic Development
 - e. Protection Committee
- 13. MAYOR AND COUNCILLORS FORUM:**
- 14. UNFINISHED BUSINESS:**
- 15. NEW BUSINESS:**
 - a. Maple Creek High School
 - b. Liquor Permit – Senior Hawks 2016 – 2017 Season
 - c. Payment of Accounts.
 - d. Cancel Council Meeting of October 25, 2016
- 16. ADJOURNMENT:**

dh

MINUTES OF THE SEVENTEENTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF MAPLE CREEK HELD ON OCTOBER 11, 2016

PRESENT Mayor Barry Rudd, Councilors Ellaine Hawrylak, Barry Elderkin, Kevin Harrigan, Michael Morrow, Michelle McKenzie, Tina Cresswell and CAO Don McLeod.

CALL TO ORDER

Mayor Barry Rudd called the meeting to order at 7:30 PM.

AGENDA

16-MC-423 Cresswell,
Morrow– that, the Agenda of the Seventeenth Regular Meeting of the Council of the Town of Maple Creek held on October 11, 2016 be accepted as amended.

Carried.

MINUTES OF THE REGULAR MEETING – September 27, 2016

16-MC-424 Hawrylak/Cresswell – that, the minutes of the Sixteenth Regular Meeting of the Council of the Town of Maple Creek held on September 27, 2016 be adopted as circulated.

Carried.

DELEGATIONS

Sgt. Phipps – RCMP

COMMUNICATIONS

16-MC-425 McKenzie/Harrigan - that, the following communications having been read, now be filed:

a. CP Rail Holiday Train

Carried.

PAYMENT OF ACCOUNTS

16-MC-426 Hawrylak/Elderkin– that, Council approve the accounts totaling \$32,277.10, cheques #4767 – #4776 as listed on Schedule "A" and accounts totaling \$257,905.82, cheques #47777 - \$4833 as listed on Schedule "B" and forming part of these minutes.

Carried.

FINANCIAL STATEMENT

16-MC-427 Elderkin/Hawrylak – that council approve the September Financial Statement listed as Schedule "C" and forming a part of these minutes.

REPORTS OF ADMINISTRATION & COMMITTEE

16-MC-428 Hawrylak/Cresswell - that the reports from the CAO, Town Foreman, Manager of Parks and Recreation Director, Manager of Economic Development Protective Services Committee and Utilities Committee be received for information.

Carried.

NEW BUSINESS

MAPLE CREEK HIGH SCHOOL STUDENT AUCTION

16-MC-429 Hawrylak/Cresswell – that, Council authorize the CAO to contact the High School in regards to the student auction and request 4 students to help Ellaine Hawrylak for clean up at the Living Skies Park on Saturday October 15, 2016 and also that council allocate no more than \$300.00.

Carried.


Initial

SENIOR HAWKS – LIQUOR PERMIT

16-MC-430 McKenzie/Cresswell – that Council approve the request of the Senior Hawks Hockey Club to sell liquor at the Maple Creek Arena at 505 Claustre Ave, during home games for 2016 - 2017 hockey season.

Carried

PAYMENT OF ACCOUNTS

16-MC-431 Hawrylak/Cresswell – that, authorize the CAO and either the Assistant Administrator or the Financial Officer to pay outstanding accounts for the end of October.

Carried

MAIN STREET SASKATCHEWAN MEETING AND CONFERENCE

16-MC-432 Cresswell/Morrow – that, Council appoint Ellaine Hawrylak and 4 others (to be determined) to attend the Main Street Saskatchewan Program meeting and Conference in Regina, SK on November 8 and 9, 2016.

Carried

MAIN STREET SASKATCHEWAN CONFERENCE

16-MC-433 Elderkin/Cresswell – that, Council approve the Mayor and 3 councilors to attend the Main Street Saskatchewan Conference in Regina, SK on November 9, 2016.

Carried.

COMMUNITY IN BLOOM CONFERENCE

16-MC-434 Cresswell/McKenzie – that, Ellaine Hawrylak be authorized to attend the Communities in Bloom Conference October 28 and 29, 2016 in Regina SK.

Carried.

16-MC-435 **CYPRESS HILLS DESTINATION ASSOCIATION**

Hawrylak/Harrigan - that, council authorize two people to attend the Cypress Hill Destination Association Annual General Meeting in Eastend on October 25, 2016.

Carried.

16-MC-435 **Next Meeting**

Elderkin/Morrow - that, Council cancel the next meeting of Council set for Tuesday October 25, 2016 at 7:30 pm.

Carried.

Adjournment

16-MC-436 McKenzie– THAT, Council adjourn at 9:30 pm.

Carried.



Mayor

CAO



Initial

Bank Code: AP - AP/GENERAL OPER

Payment #	Vendor	Date	Amount
Computer Cheques			
4767	Chmilar, Darcy	9/29/2016	1,100.00
4768	CUPE	9/29/2016	1,033.05
4769	Investors Group Trust Co. Ltd.	9/29/2016	1,825.00
4770	Municipal Employ. Pension Plan	9/29/2016	13,279.64
4771	Wrong Amount	9/29/2016	0.00
4772	Receiver General For Canada	9/29/2016	12,127.58
4773	Receiver General For Canada	9/29/2016	1,170.51
4774	SUMA	9/29/2016	3,118.61
4775	SUMA	9/29/2016	2,822.71
4776	SW Sask Oldtimers Museum	9/29/2016	800.00
		Total:	37,277.10
		Total for AP:	37,277.10

Payments Printed: 10

This is Schedule "A" to the minutes of the Seventeenth Regular Meeting of the Council of the Town of Maple Creek, October 13, 2016.



Bank Code: AP - AP/GENERAL OPER

Payment #	Vendor	Date	Amount
Computer Cheques			
4777-Man	Municipal Employ. Pension Plan	9/30/2016	954.42
4778-Man	Sask. Emergency Planners	9/30/2016	1,700.00
4779-Man	Receiver General	9/30/2016	1,533.46
4780-Man	Armstrong Implements	10/06/2016	114,197.60
4781-Man	Dajat Consulting	10/06/2016	31,729.74
4782	ABC Cleaning & Caretaking	10/11/2016	913.00
4783	Acklands - Grainger Inc	10/11/2016	1,292.08
4784	B & A Petroleum Ltd	10/11/2016	1,552.84
4785	B & D Tree Service	10/11/2016	20,884.50
4786	Bertram, Jimmie	10/11/2016	143.39
4787	Blaine's Locksmith Service	10/11/2016	720.80
4788	Canadian Pacific Railway Co.	10/11/2016	310.50
4789	Centre for Labour-Management	10/11/2016	1,669.50
4790	CFMY-FM	10/11/2016	44.10
4791	CHAT-FM	10/11/2016	44.10
4792	Country Club Distributors	10/11/2016	792.33
4793	Cypress Motors (M.C.)	10/11/2016	11.00
4794	Desautels, Kurtis	10/11/2016	130.00
4795	Eckart's Welding & Mach. Shop	10/11/2016	116.60
4796	Graves, Gavin	10/11/2016	90.00
4797	Hi Kick MC	10/11/2016	150.01
4798	Home Hardware	10/11/2016	430.90
4799	Howell Electric	10/11/2016	206.26
4800	Information Services Corp	10/11/2016	22.00
4801	Kelli-Dee Floral	10/11/2016	38.50
4802	Kemsol Products Ltd	10/11/2016	868.20
4803	Luxito & Co	10/11/2016	225.50
4804	Maple Creek & Dist. Opps. Inc.	10/11/2016	8,087.88
4805	McLeod, Don	10/11/2016	438.77
4806	Melinda M. Guiao	10/11/2016	125.31
4807	Midwest Surveys Inc.	10/11/2016	472.50
4808	Moss, Diane	10/11/2016	165.00
4809	Municode Services Ltd.	10/11/2016	9,281.49
4810	Munisoft	10/11/2016	1,044.50
4811	Needham, Lynn	10/11/2016	75.00
4812	Petty Cash	10/11/2016	595.34
4813	Pitney Works	10/11/2016	315.18
4814	ProJet Energy Services Ltd.	10/11/2016	6,000.75
4815	Purolator	10/11/2016	44.97
4816	Receiver General For Canada	10/11/2016	1,170.51
4817	Receiver General For Canada	10/11/2016	12,127.58
4818	Redhead Equipment Ltd.	10/11/2016	9,183.91
4819	Royal Canadian Legion	10/11/2016	310.00
4820	Sanatec Environmental	10/11/2016	13,088.26
4821	SaskPower	10/11/2016	7,617.80
4822	SaskTel CMR	10/11/2016	348.62
4823	Schafer's Electric	10/11/2016	126.72

9/11

Bank Code: AP - AP/GENERAL OPER

Payment #	Vendor	Date	Amount
4824	Schneider, Joe	10/11/2016	1,020.00
4825	SEDA	10/11/2016	327.60
4826	SGI	10/11/2016	895.00
4827	Steve Nikoleyck	10/11/2016	336.00
4828	SUMA	10/11/2016	476.29
4829	Superior Truck Equipment Inc.	10/11/2016	17.37
4830	SW Sask Oldtimers Museum	10/11/2016	99.52
4831	Tammy Jacksteit	10/11/2016	300.00
4832	Wilf's Oilfield Services(1987)	10/11/2016	2,646.00
4833	Xerox Canada Ltd	10/11/2016	396.62
	Total:		257,905.82
	Total for AP:		257,905.82

Payments Printed: 57

This is Schedule "B" to the minutes of the Seventeenth Regular Meeting of the Council of the Town of Maple Creek, October 13, 2016.

Town of Maple Creek
Statement of Financial Activities - Summary
For the Period Ending September 30, 2016

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	3,861.35	2,752,940.57	2,759,273.00	(6,332.43)	0.23-
Fees and Charges	96,862.10	434,528.74	555,800.00	(121,271.26)	21.82-
Utilities	241,124.04	715,580.50	978,500.00	(262,919.50)	26.87-
Grants	62,663.75	382,494.20	699,868.00	(317,373.80)	45.35-
Grants in Lieu of Taxes	12,608.15	209,181.45	290,050.00	(80,868.55)	27.88-
Capital Asset Proceeds		5,000.00		5,000.00	
Investment Income and Commissions	333.74	18,370.49	28,000.00	(9,629.51)	34.39-
Other Revenues	280.00	45,270.15	32,100.00	13,170.15	41.03
Total Revenues:	417,733.13	4,563,366.10	5,343,591.00	(780,224.90)	14.60-
Expenditures					
General Government Services	44,318.84	561,866.72	857,400.00	295,533.28	34.47
Protective Services	2,534.15	110,388.09	265,450.00	155,061.91	58.41
Transportation Services	68,754.35	878,333.11	1,088,100.00	209,766.89	19.28
Environmental Health Services	31,100.67	375,947.66	602,340.00	226,392.34	37.59
Planning and Development Services	37,782.52	249,709.83	364,404.00	114,694.17	31.47
Recreation and Cultural Services	47,891.63	543,976.12	569,650.00	25,673.88	4.51
Utilities	32,737.30	667,436.93	950,391.00	282,954.07	29.77
Total Expenditures:	265,119.46	3,387,658.46	4,697,735.00	1,310,076.54	27.89
Change in Net Financial Assets	152,613.67	1,175,707.64	645,856.00	529,851.64	82.04
Change in Non-Financial Assets	78,300.00	(462,959.72)		(462,959.72)	
Change in Net Assets	74,313.67	1,638,667.36	645,856.00	992,811.36	153.72
Transfers			23,500.00	23,500.00	100.00
Change in Surplus	74,313.67	1,638,667.36	622,356.00	1,016,311.36	163.30

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			600.00
Cash - Bank - Demand	(180,488.22)	608,025.23	2,532,524.30
Cash - Bank Montreal - Reserve		4,926.23	256,230.32
Cash - Credit Union Savings		1.99	2,699.07
Cash - Credit Union - Payroll	(70,893.55)	(32,817.18)	106,921.36
Cash - BMO Invest - General			1,000,000.00
Cash - Credit Union Term Deposits		434.71	35,232.73
Cash - Cemetery Trust Fund Savings BMO			3,000.58
Cemetery Investment- BMO - GIC			100,000.00
Cemetery Investment-GIC #9			11,354.55
Cemetery Investment-GIC#7- BMO			41,398.44
Total Cash:	(251,381.77)	580,570.98	4,089,961.35

Town of Maple Creek
Statement of Financial Activities - Summary
For the Period Ending September 30, 2016

	Current	Year To Date	Budget	Variance	%
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(23,960.94)	280,780.26	234,474.42		
Municipal - Tax Receivable - Arrears	(4,224.83)	(97,842.75)	47,142.55		
Municipal Special Levy Hospital Current	(3,802.83)	43,540.54	54,230.09		
Municipal Special Levy Hospital Arrears	(613.60)	(13,154.12)	(13,154.12)		
Municipal - Local Improve Rec - Current	(34.37)	1,432.28	3,416.60		
Municipal - Allow. for Uncollected		971.73	(12,085.62)		
Total Municipal Taxes Receivable:	(32,636.57)	215,727.94	314,023.92		
Utility Accounts Receivable					
Utility Accounts Receivable	285,972.29	25,808.59	310,125.60		
Total Utility Accounts Receivable:	285,972.29	25,808.59	310,125.60		

Certified correct and in accordance with the records

Presented to council on

09/11-2016
(Date)

ACON McLEOD
Administrator Name
Administrator Title

Benny Ridd - Mayor
Head of Council Name
Head of Council Title

This is Schedule "C" to the minutes of the Seventeenth Regular Meeting of the Council of the Town of Maple Creek, October 13, 2016.