

**MINUTES OF THE TWENTY-FIRST REGULAR MEETING OF THE  
COUNCIL OF THE TOWN OF MAPLE CREEK HELD ON  
NOVEMBER 27, 2018**

**PRESENT** Mayor Michelle McKenzie, Councillors Kevin Rittinger, Elaine Hawrylak, Michael Morrow, Cara Teichroeb, Barry Elderkin, Administrator Diane Moss.

**ABSENT**

**PUBLIC HEARING**

**CALL TO ORDER**

Mayor McKenzie called the meeting to order at 7:30 p.m.

**AGENDA**

18-MC-467 Morrow/Teichroeb – That, the Agenda be amended and that the following items of business be added to the agenda:

- h. Request from Royce Pettyjohn to attend the Destination Marketing Organization Bi-Annual Meeting.
- i. Newly Elected Council Suma Workshop.
- j. Committees of Council and Deputy Mayors.
- k. Board and Committee Appointments.

Carried.

**MINUTES OF THE REGULAR MEETING – NOVEMBER 13, 2018**

18-MC-468 Hawrylak/Teichroeb – That, the minutes of the Regular Meeting held November 13, 2018 of the Town of Maple Creek be accepted.

Carried.

**PRESENTATIONS AND RECOGNITIONS**

**DELEGATIONS**

**COMMUNICATION**

18-MC-469 Morrow/Hawrylak – That, the following correspondence, having been read, now be filed and that we table the request from Bill deRepentigny.

- a. Ministry of Labour Relations & Workplace Safety.
- b. Bill deRepentigny.

Carried.

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**PAYMENTS OF ACCOUNTS**

- 18-MC-470 Hawrylak/Rittinger- That, Council approve the accounts totaling \$14,173.77, cheques #8704-8708 as listed on Schedule "A", and accounts totaling \$394,783.18, cheques #8709-8754 as listed on Schedule "B", and forming a part of these minutes.
- 18-MC-471 Elderkin/Teichroeb - That, Council approve the Bank Reconciliation for September 30, 2018 as presented.
- 18-MC-472 Elderkin/Morrow – That, Council approve the Financial Summary for October 31, 2018 as presented.

Carried.

Carried.

**REPORTS OF ADMINISTRATION**

- 18-MC-473 Elderkin/Rittinger – That, Council accept the Administrator's Report for November 2018 as submitted by Administrator Diane Moss.
- 18-MC-474 Hawrylak/Teichroeb – That, Council accept the Public Works Report for November 2018 as submitted by Town Foreman Neil Bookout.

Carried.

Carried.

**UNFINISHED BUSINESS**

**BYLAW NO. 2009-MC-10 Deposits for Southeast Subdivision**

- 18-MC-475 Rittinger/Teichroeb - That, we repeal the Bylaw No. 2009-MC-10 a bylaw of the Town of Maple Creek to establish a policy to accept deposits for lots in phase 1 of the Southeast Subdivision.

Defeated.

**NEW BUSINESS**

**DECLARATION OF RESULTS OF BY ELECTION**

- 18-MC-476 Teichroeb/Rittinger – That, we approve the Declaration of Results for the By-Election held on as presented.

Carried.

**RECOMMENDATION FROM MAPLE CREEK COMMUNITY FIRE  
COMMITTEE FOR THE EMERGENCY RESPONSE  
COORDINATOR**

- 18-MC-477 Morrow/Teichroeb – That, we accept the recommendation from the Maple Creek Community Fire Committee to appoint Trent Empey as the Emergency Response Coordinator effective November 27, 2018.

Carried.

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**CANCELLATION OF THE DECEMBER 25, 2018 COUNCIL  
MEETING**

- 18-MC-478 Hawrylak\Elderkin – That, the regularly schedule Council Meeting of December 25, 2018 be cancelled.

Carried

**SUMA CONFERENCE FEBRUARY 3-6, 2019**

- 18-MC-479 Elderkin/Hawrylak – That, Council authorizes the following Council members and Management Staff to attend the annual SUMA Conference and workshops in Saskatoon on February 3 – 6, 2018 with all necessary expenses paid:  
Mayor Michelle McKenzie  
Councillors Elderkin, Hawrylak, Morrow, Rittinger, Tiechroeb, and Roy.  
Administrator Diane Moss and Assistant Administrator Kerrie Chabot.

Carried

**TENDER FOR WASTEWATER TREATMENT ENGINEERING  
SERVICES**

- 18-MC-480 Elderkin/Hawrylak - That, a Request for Proposal be posted on Sask Tenders for the Engineering Services for the Wastewater Treatment Upgrade Project.

Carried

**ASSET MANAGEMENT TRAINING FOR DIANE MOSS AND  
SALLY PEARCE**

- 18-MC-481 Teichroeb/Hawrylak – That, we amend Resolution # 18-MC-80 to read: That, Diane Moss and Sally Pearce attend the Municipal Asset Management Programs and Practices workshop in Swift Current to be held on November 29, 2018.

Carried.

**COUNCIL & STAFF EMPLOYEE RECOGNITION & CHRISTMAS  
CELEBRATION**

- 18-MC-482 Hawrylak/Elderkin– That, we have Christmas Celebration and Employee Recognition for Council & Staff on December 14, 2018.

Carried.

**EMPLOYEE APPRECIATION**

- 18-MC-483 Elderkin/Morrow – That, we give each employee a gift of \$100.00 as a token of our appreciation.

Carried.

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**DESTINATION MARKETING ORGANIZATION BI-ANNUAL  
MEETING.**

18-MC-484 Elderkin/Roy – That, we authorize Royce Pettyjohn to attend the Destination Marketing Organization Bi-Annual Meeting in Moose Jaw on December 5 & 6, 2018 and that all necessary expenses be paid.

Carried.

**SUMA NEWLY ELECTED OFFICIALS WORKSHOP**

18-MC-485 Elderkin/Rittinger – That, we hold the SUMA Newly Elected Officials workshop on December 17, 2018.

Defeated.

**COUNCIL COMMITTEES AND DEPUTY MAYORS**

18-MC-486 Hawrylak/Morrow – That, we approve the Council Committees and Deputy Mayors appointments for the term of November 27, 2018 to October 31, 2018.

Carried.

18-MC-487 Elderkin/Hawrylak – That, we table the Board and Committee Appointments until the December 11, 2018 meeting.

Carried.

**CYPRESS HILLS DESTINATION AREA**

18-MC-488 Rittinger/Morrow – That, the administrator bring back information on the Cypress Hills Destination history and the role of the Town of Maple Creek.

Carried.

**ADJOURNMENT**

18-MC-489 Rittinger – That, the meeting be adjourned. Time 10:15 p.m.

Carried.

  
Michelle McKenzie, Mayor

  
Diane Moss, Administrator