

**MINUTES OF THE FIFTH REGULAR MEETING OF THE COUNCIL  
OF THE TOWN OF MAPLE CREEK HELD ON  
MARCH 26, 2019**

**PRESENT** Mayor Michelle McKenzie, Councillors Ellaine Hawrylak, Michael Morrow, Cara Teichroeb, Barry Elderkin, Jill Roy, Kevin Rittinger, Administrator Diane Moss.

**CALL TO ORDER**

Mayor McKenzie called the meeting to order at 7:32 pm

**AGENDA**

19-MC-108 Rittinger/Teichroeb – That, the Agenda be accepted as presented.

Carried.

**MINUTES OF THE PREVIOUS MEETING March 12, 2019**

19-MC-109 Hawrylak/Roy – That, the minutes of the Regular Meeting held March 12, 2019 of the Town of Maple Creek be accepted as presented.

Carried.

**COMMUNICATION**

19-MC-110 Teichroeb/Rittinger– That, the following correspondence, having been read, now be filed.

a. 4-H Saskatchewan

Carried.

**PAYMENTS OF ACCOUNTS**

19-MC-111 Morrow/Hawrylak - That, Council approve the accounts totaling: \$54,852.24, vouchers #4021 - #4070 as listed on Schedule "A", 56,348.44, vouchers #4071 - #4121 as listed on Schedule "B", \$156,359.17, cheques #9200 – 9251 as listed on Schedule "C", \$ 59,916.07, cheques #9252 – 9267 as listed on Schedule "D", attached to and forming a part of these minutes.

Carried.

**REPORTS OF ADMINISTRATION**

**ADMINISTRATOR'S REPORT**

**CUPE LOCAL 2714 COLLECTIVE AGREEMENT**

19-MC-112 Elderkin/Hawrylak – That, we ratify the Collective Agreement with CUPE Local 2714 for the term 2018-2020.

Carried.

**EMERGENCY RESPONSE COORDINATOR**

19-MC-113 Morrow/Elderkin – That, we pay the Town's portion totalling \$3,500.00 for the Emergency Response Coordinator for November &



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Carried.

**TITLE CHANGE FOR MUNICIPAL OFFICERS**

- 19-MC-114 Elderkin/Hawrylak – That, the titles for the Administrator be changed to Chief Executive Officer, for the Assistant Administrator to be changed to Chief Administrative Officer and the Finance Officer to be changed to Chief Finance Officer and that the Administrator amend the Council Procedure Bylaw to reflect these changes.

Carried

- 19-MC-115 Elderkin/Rittinger – That, that the regularly scheduled meeting for April 9, 2019 be change to April 8, 2019.

Carried.

- 19-MC-116 Elderkin/Rittinger – That, Council accept the Administrator's report submitted by Administrator Diane Moss.

Carried.

- 19-MC-117 Teichroeb/Rittinger – That, we table the January 2019 Bank Reconciliation until April 8, 2019.

Carried.

**LYNN NEEDHAM REQUEST - SWANA CONFERENCE**

- 19-MC-118 Rittinger/Hawrylak – That, we move to an In Discussion as per Section 120.2 of the Municipality Act. Time: 7:54

7:55 pm – Councillor Teichroeb stood, declared a conflict of interest and removed herself from the meeting.

- 19-MC-119 Rittinger/Elderkin - Recommended by the Environment Committee that at this time, we decline the request for Lynn Needham to attend the SWANA Conference in Winnipeg due to lack of information.

Carried.

- 19-MC-120 Hawrylak/Elderkin – That, we moved Out of Discussion. 8:00 pm

Carried.

8:05 pm – Councillor Teichroeb returned to the meeting.

**NEW BUSINESS**

**KBM RESOURCE GROUP DUTCH ELM SURVEY**

- 19-MC-121 Rittinger/Hawrylak - That, we hire KBM Resources Group to conduct a Dutch Elm Disease survey in July & August 2019 at the quoted price of \$1,934.75 plus GST.

Carried.



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**MC AGRICULTURAL SOCIETY CCA RODEO**

- 19-MC-122 Teichroeb/Rittinger – That, Council approve the Community Events Permit for the Canadian Cowboy Assn Rodeo, June 22, 2019 from 4:00 pm – 1:00 am & June 23, 2019 from 12:00 pm – 10:00 pm for a beer garden. This permit is issued will the following provisions:
1. All the rating capacities for the facilities are complied with;
  2. No minors are to be in attendance unless accompanied by a parent;
  3. Sufficient security and supervision must be supplied by the Association;
  4. Subject to Saskatchewan Liquor and Gaming Authority;
  5. PAL Insurance shall be purchased.

Carried.

**COWTOWN PRODUCTIONS – M.C. PRO RODEO, BULL RIDING  
AND CANADIAN INDIAN RELAY RACE**

- 19-MC-123 Teichroeb/Rittinger – That, Council approve the Community Events Permit for the Cowtown Productions Pro Rodeo, Bull Riding and Canadian Indian Relay Race for a beer garden. This permit is issued will the following provisions:
1. All the rating capacities for the facilities are complied with;
  2. No minors are to be in attendance unless accompanied by a parent;
  3. Sufficient security and supervision must be supplied by the Association;
  4. Subject to Saskatchewan Liquor and Gaming Authority;
  5. PAL Insurance shall be purchased.

Carried.

- 19-MC-124 – 8:10 pm – McKenzie/Teichroeb – That, Ellaine Hawrylak take over the Chair.

Carried.

**DR NOBLE IRWIN REGIONAL HEALTHCARE FOUNDATION  
DONOR APPRECIATION NIGHT**

- 19-MC-125 Rittinger/ - That, Barry Elderkin attend the Dr. Noble Irwin Regional Healthcare Foundation Donor Appreciation Night on April 17, 2019 with all necessary expenses paid.

Carried.

- 19-MC-126 – 8:14 pm – McKenzie/Teichroeb – That, Michelle McKenzie resume the Chair.

Carried.



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19-MC-126 – 8:14 pm – McKenzie/Teichroeb – That, Michelle McKenzie resume the Chair.

Carried.

**GRADUATION COMMUNITY EVENT PERMIT AT THE ARENA**

19-MC-127 Elderkin/Morrow - That, we issue a Community Event permit to Shawna Eremenko for the Graduation Social to be held at the Community Arena on June 27, 2019.

Defeated

**MAYOR AND COUNCILLORS FORUM**

**NAV CANADA AVIATION WEATHER SYSTEM**

19-MC-128 Rittinger/McKenzie - That, we look into the process of getting an automatic weather channel system through Nav Canada.

Carried.

**NAV CANADA FLIGHT SUPPLEMENT**

19-MC-129 Morrow/Elderkin - That, we update the NAV Canada Flight Supplement to include airport commercial operations.

Carried.

**SEASONAL BYLAW OFFICER**

19-MC-130 Roy/Rittinger - That, we hire a seasonal bylaw officer for the term of May 1 – September 30, 2019.

Carried.

**SASKATCHEWAN LIBRARY CONFERENCE**

19-MC-131 Hawrylak/Roy – That, Mike Morrow attend the Saskatchewan Library Conference in Saskatoon on May 2 & 3, 2019 with all necessary expenses paid.

Carried.

**MAPLE CREEK & DISTRICT OPPORTUNITIES INC GRANT**

19-MC-132 Elderkin/Morrow – That, we deny the request for an \$8,000.00 grant to Maple Creek and District Opportunities Inc. and that the Administrator communicate this decision to them.

Carried.



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**HANDIBUS FEE FOR SIDNEY STREET SCHOOL**

- 19-MC-133 Rittinger/Hawrylak – That, we set the HandiBus pickup fee for Sidney Street School Students to be \$30.00 per round trip.

Carried.

**COMMITTEE OF THE WHOLE BUDGET MEETING**

- 19-MC-134 Roy/Teichroeb - That, we have a Committee of the Whole Budget Meeting on April 4, 2019 at 7:00 pm.

Carried.

**TOWN OFFICE STAFFING NEEDS REPORT**

- 19-MC-135 Morrow/Hawrylak – That the Administrator provide a Staffing Needs Report by April 30, 2019.

Carried.

**COUNCIL CHAMBERS ROOF**

- 19-MC-136 Mckenzie/Roy – That, the Administrator contact Murray Bertram for a quote to repair the Council Chambers roof.

Carried.

**SAMA TRAINING - MY SAMA**

- 19-MC-137 Elderkin/Hawrylak – That, the Administrator attend the My Sama training at Regina on April 10, 2019 with all necessary expenses paid.

Carried.

**LANDFILL COMPACTOR**

- 19-MC-138 Rittinger/Hawrylak - That, we purchase new teeth and cleaners for the landfill compactor based on an actual quote.

Carried.

**CYPRESS HILLS DESTINATION AREA**

- 19-MC-139 Morrow/Teichroeb - That, we approve the funding contribution for the Cypress Hills Destination Area.

Carried.

- 19-MC-140 9:15 pm – Rittinger/Hawrylak – That, we move to an In Discussion as per Section 120.2 of the Municipality Act. 8:03 pm –

Carried.

9:40 pm – That, we move Out of Discussion.

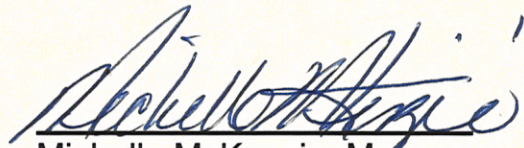


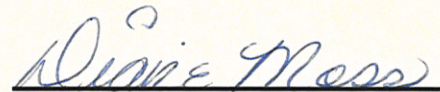
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**ADJOURNMENT**

19-MC-141 Roy - That, the meeting is adjourned.  
Time 9:45 pm.

Carried.

  
Michelle McKenzie, Mayor

  
Diane Moss, Administrator