

MINUTES OF THE SIXTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF MAPLE CREEK HELD ON MARCH 22, 2016

PRESENT Mayor Barry Rudd, Councilors Ellaine Hawrylak, Barry Elderkin, Tina Cresswell, Michelle McKenzie and Administrator Michele A. Schmidt.

ABSENT Kevin Harrigan, Mike Morrow

CALL TO ORDER

Mayor Barry Rudd called the meeting to order at 7:35 PM.

AGENDA

16-MC-124 Cresswell, McKenzie – That, the Agenda of the Sixth Regular Meeting of the Council of the Town of Maple Creek held on March 22, 2016 be accepted as presented.

Carried.

MINUTES OF THE PREVIOUS MEETING

16-MC-125 Hawrylak, Cresswell – THAT, the minutes of the Fifth Regular Meeting of the Council of the Town of Maple Creek held on March 8, 2016 hereby be adopted as circulated.

Carried.

COMMUNICATIONS

16-MC-126 McKenzie, Cresswell - That, the following communications having been read, now be filed:

- a. Cypress Regional Health Authority – Armoury Inspection.
- b. Stark & Marsh – Letter of Independence.
- c. Stark & Marsh – Provision of Audit Services

Carried.

REPORTS OF ADMINISTRATION & COMMITTEE

16-MC-127 Cresswell, McKenzie – THAT, we hereby acknowledge receipt of the Administrator's Report and that this report shall be filed.

Carried.

HERITAGE ADVISORY/MAIN STREET COMMITTEE

16-MC-128 Hawrylak, Elderkin - THAT, we hereby acknowledge receipt of the Maple Creek Municipal Heritage Advisory/Main Street Committee minutes of March 2, 2016 and that these minutes shall be filed.

Carried.

PARKS, RECREATION & FACILITY MANAGER'S REPORT

16-MC-129 Cresswell,
McKenzie – THAT, we hereby acknowledge receipt of the Parks, Recreation & Facility Manager's Report and that this report shall be filed.

Carried.

PAYMENT OF ACCOUNTS

16-MC-130 Hawrylak,
Cresswell – THAT, we pay accounts totaling \$85,697.79, cheques #3904 - #3954 as listed on Schedule "A", and forming part of these minutes.

Carried.

MAYOR AND COUNCILLORS FORUM

16-MC-131 Elderkin,
Hawrylak – THAT, Mayor Barry Rudd hereby be authorized to attend the Change in Commands at the Okimaw Ohci Healing Lodge on April 6, 2016 and that all necessary expenses shall be paid.

Carried.

UNFINISHED BUSINESS

HUMAN RESOURCES WORKSHOP

16-MC-132 Hawrylak,
Cresswell – THAT, we hereby authorize Michele Schmidt and Deb Machay to attend the Human Resources Workshop in Saskatoon, SK on April 19, 2016 and that all necessary expenses shall be paid.

Carried.

NEW BUSINESS

MUNICIPAL EMPLOYEE CODE OF CONDUCT

16-MC-133 Cresswell,
McKenzie – THAT, we hereby adopt the Town of Maple Creek Municipal Employee Code of Conduct Policy No. 2016-MC-02, as attached to these minutes.

Carried.

ELECTION WORKSHOP

16-MC-134 Hawrylak,
Elderkin - THAT, we hereby authorize Michele Schmidt and Deb Machay to attend the Local Government Election Workshop in Swift Current, SK on May 31, 2016 and that all necessary expenses shall be paid.

Carried.

COWTOWN LIVESTOCK EXCHANGE

- 16-MC-135 Elderkin,
Hawrylak - THAT, we hereby authorize a Platinum Sponsorship of \$1000 for the 2016 Manitoba/Saskatchewan Auctioneers Championship for \$1000.00. This will be held in Maple Creek on April 30, 2016.

Carried.

STRATEGIC PLAN

- 16-MC-136 Cresswell,
McKenzie - THAT, we enter into a contract with AHHA Moments Inc. of Lloydminster, Alberta for updating the Town of Maple Creek Strategic Plan for 2017 – 2019, as per the consultant contract Project #1, in the amount of \$4,800.00 plus taxes, mileage and hotel accommodations.

Carried.

TOWN OF MAPLE CREEK 2017 BUSINESS PLAN

- 16-MC-116 Elderkin,
Hawrylak - THAT, we enter into a contract with AHHA Moments Inc. of Lloydminster, Alberta to assist with the development of the Town of Maple Creek 2017 Business Plan, as per the consultant contract Project #2, in the amount of \$6,000.00 plus taxes, mileage and hotel accommodations.
And; furthermore; that this portion of the contract is subject to the completion of Project 1, 3 and 4.

Carried.

GOVERNANCE POLICY

- 16-MC-137 McKenzie,
Cresswell - THAT, we enter into a contract with AHHA Moments Inc. of Lloydminster, Alberta to review the governance policy, amend and link to the Strategic Plan and review the Town of Maple Creek Policies, as per the consultant contract Project #3 and #4, in the amount of \$8,400.00 plus taxes, mileage and hotel accommodations.
And; furthermore; that this portion of the contract is subject to the completion of Project 1.

Carried.

CEMETERY CARETAKER RECALL

- 16-MC-138 Hawrylak,
Elderkin – THAT, we hereby recall Richard Drockner, Cemetery Caretaker, effective April 18 to September 1, 2016.

Carried.

BYLAW NO. 2016-MC-03 – CRIMINAL RECORD CHECKS WITH NOMINATION FORMS

- 16-MC-139 Cresswell,
McKenzie – THAT, Bylaw No. 2016-MC-03 – A Bylaw of the Town of Maple Creek to require criminal record checks with nomination forms, be read a first time.

Carried.

16-MC-140 Hawrylak,
Elderkin – THAT, Bylaw No. 2016-MC-03 – A Bylaw of the Town of Maple Creek
to require criminal record checks with nomination forms, be read a second time.

Carried.

16-MC-141 McKenze,
Cresswell – THAT, Bylaw No. 2016-MC-03 – A Bylaw of the Town of Maple
Creek to require criminal record checks with nomination forms, be given a third
reading at this meeting.

Carried unanimously.

16-MC-142 Cresswell,
McKenzie – THAT, Bylaw No. 2016-MC-03 – A Bylaw of the Town of Maple
Creek to require criminal record checks with nomination forms, be read a third
time and hereby be adopted.

Carried.

BYLAW No. 2016 – MC MOTOCROSS LEASE AGREEMENT

16-MC-143 Elderkin,
Cresswell – THAT, Bylaw No. 2016-MC-04 – A Bylaw of the Town of Maple
Creek to enter into a land lease agreement with the Maple Creek Motocross and
BMX Club, be read a first time.

Carried.

16-MC-144 Hawrylak,
McKenzie – THAT, Bylaw No. 2016-MC-04 – A Bylaw of the Town of Maple
Creek to enter into a land lease agreement with the Maple Creek Motocross and
BMX Club, be read a second time.

Carried.

16-MC-145 Cresswell,
McKenzie – THAT, Bylaw No. 2016-MC-04 – A Bylaw of the Town of Maple
Creek to enter into a land lease agreement with the Maple Creek Motocross and
BMX Club, be given a third reading at this meeting.

Carried Unanimously.

16-MC-146 McKenzie,
Hawrylak – THAT, Bylaw No. 2016-MC-04 – A Bylaw of the Town of Maple
Creek to enter into a land lease agreement with the Maple Creek Motocross and
BMX Club, be read a third time and hereby be adopted.

Carried.

Mayor Rudd recessed the meeting at 8:20 pm.

Mayor Rudd reconvened the meeting at 8:27 pm.

ADJOURNMENT

16-MC-147 McKenzie– THAT, we are hereby adjourned.
Time of adjournment 8:53 pm.

Carried.

Mayor

Administrator